YEARLY STATUS REPORT - 2020-2021

Part A
Data of the Institution

1.Name of the Institution	BABU ANANT RAM JANTA COLLEGE KAUL, KAITHAL
• Name of the Head of the institution	Dr. RISHI PAL
• Designation	PRINCIPAL(Offg.)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01746254534
• Mobile No:	8168432038
• Registered e-mail	barjckaul@hotmail.com
• Alternate e-mail	barjckaul1970@gmail.com
• Address	V.P.O. Kaul
• City/Town	Kaithal
• State/UT	Haryana
• Pin Code	136021
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**Kurukshetra University, Kurukshetra**	
• Name of the IQAC Coordinator	**Mrs. Komal Rani**	
• Phone No.	**8168432038**	
• Alternate phone No.	**01746254534**	
• Mobile	**8295540500**	
• IQAC e-mail address	**iqac20barjc@gmail.com**	
• Alternate e-mail address	**barjckaul@hotmail.com**	

3.Website address (Web link of the AQAR (Previous Academic Year) | http://www.barjckaul.com/download/AQAR%202019-20.pdf

4.Whether Academic Calendar prepared during the year? | **Yes**

• if yes, whether it is uploaded in the Institutional website Web link: | http://www.barjckaul.com/download/College%20Academic%20Calendar%202020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**77.50**	**2003**	**21/03/2003**	**20/03/2008**
Cycle 2	**B**	**2.85**	**2016**	**25/05/2016**	**24/05/2021**

6.Date of Establishment of IQAC | **01/07/2012**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	**Seminar**	**Haryana Sanskrit Academy**	**2020**	**26982**

8.Whether composition of IQAC as per latest NAAC guidelines | **Yes**

• Upload latest notification of formation of IQAC | View File

9.No. of IQAC meetings held during the year	05
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. National/International webinars and activities were conducted through online platform. 2. Appointment against teaching post in the Department of Mathematics. 3. Construction of five classrooms and one seminar room. 4. Up gradation of college website. 5. Blood donation and vaccination camp were organized to serve the humanity in the Covid-19 pandemic. 6. Conducted Green and Environment Audit.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To prepare academic calendar and lesson plan	College academic calendar and subject wise lesson plan were devised in the beginning of the session.
To organize institutional / state/ national level/international level FDP's Seminars/ Conferences/ workshop etc. for professional development /administrative training programmes	College organized national and international level development programmes whose details are as follows • Department of Commerce organized National Webinar on "Corona virus and the new normal-struggle to success" held on 25th June, 2020. • One day International Webinar on the topic "Corona Kaal Me Sant

	Sahitya ki Prasngikta" organized by Hindi Department and Global Hindi Sahitya Shodh Sansthaan on July 7, 2020 • Internal Quality Assurance cell in collaboration with Global Hindi Sahitya Shodh Sansthaan organized one day International Webinar on the topic "Shikha Darshan Avm Manovighyan: Rastra Nirmanh Me Bhumika" on August 10, 2020. • Internal Quality Assurance cell in collaboration with Global Hindi Sahitya Shodh Sansthaan organized one day International Webinar on the topic "New Education Policy 2020: Various Aspects" on August 21, 2020. • Department of Commerce organised an interdisciplinary webinar in collaboration with Director General Higher Education, Panchkula, Haryana on the topic.? Department of Commerce organised an interdisciplinary webinar in collaboration with Director General Higher Education, Panchkula, Haryana on the topic
Promotion of Co-curriculum & Cultural Activities	For the holistic development of students, various national and international online activities were organized in collaboration by Departments, committees, cells and club of college whose details are given as follows: • National level online poster making competition was organized by Department of Chemistry and legal Cell under the campaign of vaccination awareness drive on May 5, 2021. • National level online quiz competition was organized by Department of Economics during 10-17 May,

	2021. • Department of Library and ICT cell organized two days national level online quiz competition to enhance he knowledge and understanding of Library and ICT concepts among students during 30-31 may, 2021. • International level online quiz competition was organized by the Department of Commerce and UGC cell during 26-5-2021 to 02-6-2021. • Legal Literacy cell and Career Guidance and Placement Cell organized national level online specific slide PPT competition on June 8, 2021. • Motivational lecture was delivered by Dr. Shilpa Sharma AIIMS, New Delhi on Coexisting with Covid-19 via google meet that was conducted by Red Ribbon and Tobacco Control cell of the college on June 10, 2021. • Online Guest lecture on the topic `Study of History' was organized by Department of History and Swami Vivekanand Youth Cell on June 12, 2021. Lecture was delivered by Prof. Jigar Mohammed from University of Jammu. • Online extension lecture on Career Choices in Political Sciences was conducted by Department of Political sciences on June 15, 2021 by Dr. Kushal Pal, Associate Prof. in Dyal Singh College, Karnal.
Promotion of Sports Activities	College sports persons participated in various Championship /tournaments of Volleyball, Kabaddi at state and national level. • College five Volleyball players got gold medal in Haryana senior state volleyball championship during

	19-21 Feb, 2021. • College three Volleyball players got gold medal in senior national volleyball championship during 5-11 March, 2021.
Career oriented activities	• Department of Commerce organised an interdisciplinary webinar in collaboration with Director General Higher Education, Panchkula, Haryana on the topic
To collect Feedback	Feedback was collected from various stakeholders at the end of the session.
Activities to serve the humanity	• Blood donation camp was organized in the college campus by Red Cross cell and NSS on February 11, 2021. • Red Cross and red Ribbon Club organized Vaccination Camp to vaccinate the age group 18-44 years during Covid-19 pandemic in the college campus on 9-6-2021. • Seven day camp was organized by NSS for social service and health awareness during 15-21 March, 2021.
To encourage the teaching staff for participation in national/ international seminars/ conferences/ webinars/ FDP and to publish research papers in UGC approved journals	• Teachers actively participated in national and international seminars/conferences/ webinars throughout the session. • Published many research papers in peer reviewed / UGC approved national/ international journals • Active participation in Short term courses, FDPs, workshops, orientation and refresher courses.
Recruitment against teaching staff	One vacant position was filled in the Department of mathematics in this session.
To increase the infrastructure	Library area was extended.

of college.	Construction of five class rooms and one seminar room is on progress.
Convocation ceremony	1st convocation ceremony of the college was conducted on April 3, 2021.
Alumni Meet	Alumni Meet was conducted on march 7, 2021.
Memorandum of understanding (MoU's)	MoU's were made with four colleges of Haryana.
Up gradation of college website	College website has been up graded as per requirement.
Registration of college on HEI portal of NAAC	College has registered on HEI portal of NAAC to start the process of AQAR.
Created IQAC Email	IQAC created IQAC email separately to collect the data for AQAR and to share the information among members.
Green and Financial audit	Green and Environment audit has been done on 22.11.2020 by a committee consisting of Dr. Suresh Deswal (Environmentalist known as aGreen Man, Recipient of Green India Award), Associate Professor of Geography, Govt. College Ambala and Prof. Sanjay Sharma, Associate Professor of Geography, D.A.V College Karnal. Financial Audit of the session 2020-21 has been done by C.A.

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	21/12/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	25/02/2022

15.Multidisciplinary / interdisciplinary

Babu Anant Ram Janta College has 15 departments spanning across Sciences, Humanities, Commerce, Social Sciences and Languages hence is fully prepared and geared up for offering a complete multidisciplinary and Interdisciplinary experience to its learners. BARJC, being an affiliated College of Kurukshetra University, Kurukshetra completely adheres to and follows the course structure and curriculum as approved by the University. Thus the college will implement in letter and spirit the curriculum and course structure as formulated by the University as per NEP. The college has necessary expertise to implement the curricula linkages and integration between departments.. The College will implement and provide courses involving flexible and innovative curricula as per the list approved by the University. The college boasts of a very active and vibrant NSS, NCC units, Ek Bharta Shresht Bharat Committee, Eco Club, Red Cross Club etc. Through these committees/cell/club/units, the college is already involved in community engagement and service, environmental education and value based education.

16.Academic bank of credits (ABC):

Babu Anant Ram Janta College is an affiliated college of Kurukshetra University, Kurukshetra and completely adheres to the curriculum framework and syllabi as approved by the University from time to time. The College is completely prepared to implement Academic Bank of Credits framework as approved by the University. Thus as and when the University adopts the ABC, the College has all necessary infrastructure in place to implement it. Further the college already offers elective course where students choose which courses they want to opt so college will be able to adapt to the multiple entry, exists and collaborations with other college, university regarding the same. Faculty of the college not only provide relevant online and offline resources to the students but also develop and deliver content whenever there are gaps in the understanding of students in addition to regular teaching-learning classroom.

17.Skill development:

The college offers its students skill Enhancement courses as per their aptitude, curriculum and which are best suited to their needs. In addition to these course, the college also offers generic elective courses which also aim to develop discipline related skills and hands-on approach. The college also offers language skills course and environment science course as part of the ability enhancements courses. The institution also offers various course under different program of study which educate, sensitize and help to develop a positive value based mindset and attitude amongst students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college has Language courses namely Hindi, Sanskrit and English which deal with India Languages, Culture, Knowledge System amongst other topics. In addition to these the college faculty also have interest and research work in these areas to help students in develop understanding about our traditional ethos. The college constantly encourages its faculty to hone their skills in these areas by attending FDP, refresher courses, seminars and conferences and also by organizing these for the benefit of all faculty from different institution across India.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college has completely adopted the learning outcome based curriculum framework and will implement in letter and spirit the program structure and curriculum approved by Kurukshetra University, Kurukshetra. The College has established a robust and credible continuous evaluation and internal assessment system to constantly monitor the progress of all its students including their regularity. Based on this assessments the faculty plan their intervention to help the weak students and slow learners so that they can also cope up with the rigor of the curriculum. In order to create the best teaching-learning environment for its students the faculty constantly monitor whether the learning objectives and learning outcomes are being achieved or not and accordingly take necessary steps to ensure that all students gain the necessary expertise, knowledge skills and capabilities.

20.Distance education/online education:

The college is carrying out its best teaching-learning process to monitor and evaluate the students. For the same, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance and

optimize the delivery of education. Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS. Students are counseled with the help of Zoom / Google meet applications. Recording of video lectures is made available to students for long term learning and future referencing. Various technical events and management events such as Poster making, Business quiz, paper presentations etc. are being organized with the help of various Information Communication Tools.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**247**

File Description	Documents
Data Template	[View File]

2.Student

2.1 Number of students during the year	**706**

File Description	Documents
Data Template	[View File]

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**268**

File Description	Documents
Data Template	[View File]

2.3 Number of outgoing/ final year students during the year	**149**

File Description	Documents
Data Template	[View File]

3.Academic	
3.1 Number of full time teachers during the year	**32**

File Description	Documents
Data Template	<u>View File</u>

3.2 Number of Sanctioned posts during the year	**32**

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**22**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**28.90**
4.3 Total number of computers on campus for academic purposes	**55**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Babu Anant Ram Janta College, Kaul which was established in 1970 and was the first college affiliated to Kurukshetra University, Kurukshetra. The college has a well-defined mechanism for curriculum delivery and documentation. The curriculum scheme is decided by the Kurukshetra University, Kurukshetra through comprehensive discussion with subject experts in the meetings of the Board of Studies. Internal Quality Assurance Cell of the college prepares the academic calender for the session and is uploaded on the college website for transparency and better governance. At the beginning of the session

time table committee prepares a ground time table which is distributed to all HOD's for the preparation of departmental time table. Faculty prepare Lesson Plans for the allocated subjects and clearly lays down the course outcomes which are uploaded on college website for the information of students. The teachers discuss with students the concepts related to syllabus units and provide them the relevant current information.The teachers plan assignments and class tests in such a manner which not only provides comprehensive coverage of syllabus but is also helpful to students in their semester exams. On the whole, the college is conscientiously engaged in imparting education to students in their chosen field and in guiding students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college IQAC prepares academic calendar at the beginning of each session based on the affiliating university calendar and then it is communicated to the students through its admission brochure and website. The institutional academic calendar reflects the – admission schedule, faculty-wise orientation schedule, semester-wise teaching schedule of the college (academic term-I & academic term-II), tentative schedule of co-curricular activities, test and assignments schedule, mid-semester examinations and end-semester university examinations, tentative schedule of vacations. Also, the continuous internal evaluation (CIE) system at the institution follows the procedures which consists of internal assessment of 20 percent in all subjects and papers, which is further divided into attendance, two assignments and one class test. However, the institution has devised a mechanism of qualitative improvement in the delivery of curriculum as well as modes of evaluation. Towards this objective, students are properly made aware of the significance of internal assessment via submission of assignments, class tests, participation in other related activities for evaluation of their knowledge and understanding of the subject. To make teaching-learning effectively participatory, various methods of regular evaluation are employed such as class Test, Group Discussion, Power Point Presentation, Debate Competition, Declamation Contest, Poster Presentation.

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	http://www.barjckaul.com/download/College%20 Academic%20Calendar%202020-21.pdf

1.1.3 - Teachers of the Institution participate in **C. Any 2 of the above** **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution is responsive to the emerging challenges and pressing issues related to Professional Ethics, Gender, Human Values, Environment and sustainability. They form a part of the curriculum in many programmes and is imparted through co-curricular activities. UG offered a course named Environment Studies which is directly related to contents focusing on the environment and sustainability in curriculum. Lawn and Campus developement Committee, Harit Haryana Abhiyan Committee and Swachh Bharat Mission Committee of college promotes 'A Clean and Green Campus' through its eco-friendly policies. It works to inculcate a sense of responsibility towards the environment with focus on: clean and green campus, waste management practices, environment awareness

initiatives, paperless, safe, tobacco and plastic-free campus. NSS, NCC motivate the students to serve the humanity and inculcate them human values. Also, students are motivated to participate in tree plantations, cleanliness drives, celebration of days related to conservation of natural resources,bio diversity and environment. Students actively participate in campaigns associated with Swachhta Action Plan, tobacco free campus, save water campaigns and many more.The college has committees and cells like Women Cell, Beti Bachao-Beti Padhao committee, Gender Sensitization against Sexual Harassment committee and Equal Opportunity Cell that deliberate the isssues related to gender.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

336

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View File](#)
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	http://www.barjckaul.com/download/Feedback%20ATR%202020-21%20.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

630

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

77

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Student representation is diverse not just in terms of regional and linguistic aspects but also their level and pace of comprehensibility. Since it would be inappropriate to divide a class into groups based on students' level of comprehension, classroom observation, interaction, continuous and periodic assessment are used as a measuring system to assess the learning levels of the students.

Slow learners are encouraged and prodded to recognize their shortcomings and register on their own without compulsion. Teachers are able to give one-to-one attention in remedial classes and focus on individual problems in a better manner when compared to a regular classroom in which the advanced learners' participation may inhibit the others from voicing their problems.The departments use monitoring and mentoring to keep track of slow learners' progress. Along with teachers, some advanced learners are encouraged to mentor weak students and help them with explanations and notes. Revision

classes and counseling sessions are held and additional teaching is taken up if required.

Advanced learners are encouraged to study recommended readings listed in each syllabus. They are encouraged to maintain a journal or diary. Training and Placement Cell also provides training in interview skills and communication skills. Proficiency in English classes, Functional Use of English, Personality Development programs are organized to enhance the employability of the students. Online resources are made available to strengthen the knowledge base. Students are encouraged to participate in seminars, conferences, and workshops to gain knowledge. The Faculty takes a keen interest while ordering books for the Central library and ascertains that the library collection of books caters to the needs of both slow and advanced learners. The library also ensures accessibility to computer facilities and the internet for the online material, extends its timingsand provides an atmosphere for conducive learning to both slow and advanced learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
706	32

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College practices a teaching methodology that focuses on imparting education through a student-centric approach. This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stakeholders, apart from boosting their confidence and encouraging independence. The teacher facilitates learning by allowing each individual student

to comprehend at their personal level by ensuring their involvement in-class activities so that they can absorb and grasp information at their own pace.

Courses of the University are defined highlighting course objectives, program specific objectives and program outcomes. This provides a comprehensive understanding to the student right at the beginning of the course as to what should be the primary focus. It also helps them in self-evaluating their performance at the conclusion of the course.

Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Audio- Visual methodology, you tube and Google Classroom are some of the means utilized by the Departments to provide experiential and participative learning.

Internal assessments are so planned so as to encourage students to work independently. Written Assignments are required to be submitted by students and these need to be done individually by researching on the given topic so as to enhance confidence, develop writing skills, and hone style, apart from inculcating an interest in research activities.Discussions and debates on contemporary issues are encouraged so that students can reflect and analyze by eliciting responses to the subject under discussion. NSS Cell and NCC unit have been set up for the students to participate, integrate and learn.

Representatives of students serve as members on various committees like Internal Quality Assurance Cell in order to involve them in the decision-making process and maintain transparency apart from inculcating a sense of responsibility in them.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode

of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhanceand optimize the delivery of education.

The following tools are used by the Institute-

1. Projectors- Projectors are available in different classrooms/labs

2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.

3. Printers- They are installed at Labs, HOD Cabins and all prominent places.

4. Photocopier machines - Multifunction printers are available at all prominent places in the institute.

5. Scanners- Scanners are available at all prominent places.

6. Seminar Rooms- Two seminar halls are equipped with all digital facilities.

7. Smart Board- One smart board is installed in the campus.

8. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom)

9. Digital Library resources

Use of ICT By Faculty-

- Power point presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.
- Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.
- Video Conferencing- Students are counseled with the help of Zoom / Google meet applications.
- Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.
- Online competitions- Various technical events and management events such as Poster making, Business quiz, paper presentations etc. are being organized with the help of various Information Communication Tools.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://www.barjckaul.com/download/2.3.2%20ICT%20tools.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

18

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

224

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on merit basis and the lists of merit students are displayed on Notice board. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission. Unit tests are conducted regularly as per the schedule given in academic calendar. The performance of the students is displayed on the Notice board and communicated to the students. Personal guidance is given to the poor performing the students after their assessment. Students appearing for second /third year are asked to deliver the seminars of the concerned subject.

The following mechanisms are conducted for transparency and robustness:

· **Internal Examination Committee.**

· **Question Paper Setting.**

· **Conduct of Examination**

· **Result display**

· **Interaction with students regarding their internal assessment.**

Due to internal assessment, the interest of the student towards learning and attending the classes has been also increased. In this way mechanism of internal assessment is transparent and robust.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the college level, an examination committee is constituted for smooth conduction of end semester examination.The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and end semester examinations.

· **Two internal assessment tests are conducted each semester at department level.**

· **Time table for test is prepared well in advance and communicated to the students earlier.**

· **After evaluation of internal assessment answer sheet, the sheetare shown to the students to check any discrepancy or doubt in checking.**

· **If they come across any doubts, clarification is given by faculty to enables them to fare better in future**

· **The final internal assessment marks calculated on the basis of attendance, marks of class test and assignment marksand are uploaded on university ERP at the end of semester.**

· Any grievances related to university question paper like out of syllabus, repeated questions, improper split of marks, marks missed, wrong question number during semester exams are addressed to the center superintendent and the same reported to the university immediately through center controller (University representative).

· University decision or information after resolving the grievances/correction in question paper is intimated immediately to the students during the examination through the examination committee members.

· After examination, the answer scripts evaluated by digital mode at different evaluation centers designated by university and final result are declared.

· If student has any grievances related to evaluation of university answer scripts, student can apply for challenge evaluation/scrutiny.

· University declared the result of challenge evaluation/scrutiny after completing the process on university website.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Mechanism of Communication of the Course outcomes

a) Prospectus: - Prospectus is used for admission process. The Prospectus of the College is made available to the students before the admission process starts. In Every academic session new prospectus is printed. And all information about admission, admission feesand new curriculum areincluded in it.

b) Institutional website: - Institutional website is available and every information about the academic course is available in it and is utilized for admission process by students.

C) Meeting: - Through regular meetings of principal teacher are acquainted about the stated program and course outcomes and also

guided for effective implementation.

e) Personal counseling – Personal counseling of the student is done as per the need of the students.

Communication of PO's, PSO's and CO's: The PO's, PSO's and CO's are displayed as a whole on the college web-site. The CO's are also available on college web-site, along with the course syllabus. Here they are listed coursewise, which makes them readily accessible toboth the staff and students, during the course discussions in classes too. Further, many faculty members also display them in their class-rooms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.barjckaul.com/download/Program%20outcomes.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated with Kurukshetra University, Kurukshetra. We offered Graduate courses under the Faculty of Arts, Commerce, and Science. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The programme outcomes, programme specific outcomesand course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board.

After measuring the attainment of POs, PSOs, and COs, it has been observed that the strength of the students, as well as the passing percentage of the students, is increasing progressively. We took utmost care of measuring the level of attainment of POs, PSOs, and COs and followed formal as well as informal mechanisms for the measurement of attainment of the outcomes. Even we took feedback from all the stakeholders in this respect and try to take necessary steps accordingly.

Subsequently, the College took care of the attainment to measure the, PSOs, and COs and implemented the mechanism as follows:-

- **The institute followed the academic calendar of theaffiliated university.**
- **All the subject teachers maintained academic diary in every academic year.**
- **All the subject teachers prepared semester-wise evaluation reports.**
- **Internal examination committee analyzed evaluation reports of results.**
- **Institute considered feedback from the Stakeholders for the attainment of PO, PSO, and CO.**
- **Placement committee took the review of the students' progression to higher studies and their placement.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

143

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	http://www.barjckaul.com/download/2.6.3%20Annual%20Report%20of%20Pass%20Percentage%202020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.barjckaul.com/download/STUDENT%20SATISFACTION%20SURVEY%202020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

09

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

07

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Babu Anant Ram Janta College, Kaul organizes and participates in various extension activities with a dual objective of not only sensitizing students about various social issues but also contribute

to community and strengthen community participation. Every Year, programmesare organized under which students and staff participate voluntarily in community based activities with neighborhood. Through its diverse community oriented programmes and activities focused at holistic development of students with community, the NSS, NCC, Red Cross Society and Red Ribbon Club of the college, aim at developing a sense among students about attachment to the community, utilizing their knowledge in finding solutions to community problems, acquiring leadership qualities and democratic attitudes, developing capabilities and skills to meet emergencies and natural disasters and participating in community services by actively involving in various campaigns and programmes. During the last academic year, various community related extension activities were organized such as philanthropic activities during COVID-19 pandemic, Blood donation camp, Harit-Haryana Abhiyan, Environmental Awareness Programmes, Health Awareness Programmes, Swachhata Abhiyan, Road Safety Awareness Programmes, Water Awareness Programmes, Vaccination Awareness Programmes and Programmes on Food and Nutrition etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1118

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

NIL

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our institution is trying its level best to improve the students learning ambience by imparting the infrastructure which aids in improving the quality of knowledge and current needs of thestudents.The campus has covered an area of 11acres comprising buildings with all modern amenities, class rooms with proper ventilation,seminar hall with Information and Communication Technology enabled facilitiesand various laboratories. There are22classrooms, each classroom is equipped with comfortable furniture, good ventilation and adequate light,benches, dais and blackboards. There are fivewell equipped laboratories of Physics, Chemistry, Geography, Computer Science and Sports to inculcate the practical habit among students. College has two seminar hall to conduct various functions and activities.

The College has well equipped Library with more than 23006 text and reference books. The Library is situated at the middle in the campus and approachable to all departments. Its well equipped with latest ICT requirement, circulation section is fully automated. It has a large reading room having occupying capacity of 100 persons with INTERNET work station with 4 computers, one internet server, LAN and Wi-Fi connectivityand CCTV security systems.etc. The administrative

block has well sufficient number and spacious rooms. NSS, NCC, Women cell, IQAC Cell, rooms are separately available. Faculty rooms andstaff rooms are available.

ICT as a Learning Resource: The College has provided 55 computers for the day - to- day use by the students and faculties. Every department has its own computing facilities to meet the curriculum needs. Library and computer lab are provided with a maximum bandwidth of 100 Mbps. We have 03Digital Classroom, 02Seminar hall, whichhave LCD projectors. One of the digital classrooms is equipped with a smart board. We have sufficient number of generators and UPS for power backup.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://www.barjckaul.com/college_facilities.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports Facilities:The college is well known for its sports achievements especially, in Volleyball and Basketball. The institute is located in the village of Arjuna Awardee, International Volleyball player, Late Sh. Balwant Singh Ballu. He also rendered coaching services to the volleyball players of the college.Our college is well known for its achievements in the field of Volleyball. The area is known for its sports loving people. To fulfil and satisfy the urge of sports of the local residents, our institution has started Diploma in Physical Educationand B.Sc. (Physical Education, Health Education and Sports) to attract talent in sports in addition to Physical Education as an optional subject in B.A program. A nominal fee is charged and financial assistance/sports kits are also provided to them. The achievements of our college sports teams have been remarkable.

The college has the following facilities for different sports activities: The institution has a Mini Stadium in the name of Arjuna Awardee, Late Sh. Balwant Singh having two specialized volleyball playgrounds and one basketball court with seating capacity of thousands sports loving spectators. Special volleyball National

Level Tournament is annually organized on the death anniversary of Late Sh. Balwant Singh.

Another Main Stadium is there to facilitate the sports persons in athletic events, Yoga, Football, Cricket, Hockey, Kho-Kho, Badminton, Kabaddi (National Style and Circle Style) etc.The college events are held throughout the whole session.

The institute has a well-equipped Gymnasium Hall where students have free access in.

Sports (Outdoor): The college has well maintained playgrounds for Volleyball, Football, Hockey, Basketball and Cricket. The campus has also a Mu Stadium in the name of International Volleyball Player, Sh. Balwant Singh.

Sports (Indoor): The College has a fully equipped Gymnasium Hall with latest exercising machines to maintain the health of the student & the staff

N.C.C.: The college has a NCC unit of 10 Haryana Battalion (senior division) comprising capacity of 54 cadets to provide training for the future aspirants Regular parades of cadets are conducted by the trained defense Pi personnel deputed by the directorate of NCC.

N.S.S. The college has a N.S.S. unit comprising of 100 volunteers to make them sensitized for social services, Campus activities are performed by girl and boy students from time to time in the college and its surroundings. The volunteers are apprised the sense of dignity of labour in seven-day residential annual camp.

Cultural Activities:-The college has a superior quality sound system for training of students for various cultural activities. The services of experts and technicians are hired for rehearsals and preparations of participants for cultural activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.barjckaul.com/sports.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.98

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

A Library management system is a software program that uses to maintain the record of the library. It tracks the information ofthe number of books inside the library, what number of books are issued, or how many books have been deposited back or renewed or due fine charges, and so on .You can locate books in an immediate and control all the statistics effectively and orderly the use of this system. The purpose of a library management software is to provide immediate and accurate statistics concerning any form of library study

material, thereby saving lots of time and effort .Our college library is computerized withCollege Library Automation System (CLMS) of version 3.1. The numerous library works such as statistics access, issue and returned back and renewal of books, member logins and so on are done via the software program.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.1

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for

online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

17

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

ICT as a Learning Resource: The College has provided 55 computers for the day - to- day use by the students and faculties. Every department has its own computing facilities to meet the curriculum needs. Library and Computer lab are provided with a maximum bandwidth of 100 Mbps. Commerce and science departments are provided with a maximum bandwidth of 60 Mbps. We intend to provide free unlimited Wi-Fi internet facility on our campus shortly. We have three digital Classrooms, Seminar hall, with have LCD projectors. One of the digital classrooms is equipped with a smart board. We have sufficient number of generators and UPS for power backup.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

55

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution   **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	*View File*

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

11.49

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	*View File*
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	*View File*

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has developed a master plan for creation and enhancement and maintenance of its infrastructure in order to promote a good teaching learning environment, which has been a combination of augmentation of existing facilities and construction of new structures. The procedures and policies to improve the overall quality and standards of institutional infrastructure are promoted in decentralized and holistic manner. The Principal, Governing Body, Head of the Departments, Advisory Committee and IQAC are involved in defining procedures and policies, framing guidelines pertaining to maintaining and utilizing physical, academic and support facilities.

Functioning of Departments: Under the guidance of Principal and in coordination with IQAC, all the teaching departments work on their academic agendaand decide their respective annual departmental activity calendar.

Faculty Committees and Day to day Administration: In order to plan and smooth implementation of all functioning, the Principal in consultation with IQAC and Staff Secretary constitutes different committees comprising teaching and non-teaching staff. Each committee has faculty member as Convener/Coordinator and Principal as the Chairperson. Number of members is need based. All decisions are made with a student-centric approach.

Governing Body (GB): Duly elected Governing Body with a nominee of Vice Chancellor and Govt. of Haryana, Teachers' representatives and representatives of non-teaching staff function in compliance with the rules and regulations of the affiliating University and Govt. of Haryana. Principal is the member-secretary of GB. GB functions as per the Mission and long term objectives of the institution, for which all decisions related to faculty recruitment, infrastructural expansion, academic excellence, welfare of stakeholders are taken with transparency and accountability towards the community at large.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.barjckaul.com/download/View%20Link%204.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

74

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	http://www.barjckaul.com/index.php
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

679

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

679

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

05

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

25

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

05

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Academic and administrative related work is performed by representatives of students. Students are chosen by subject teachers from all stream to help in organisingadministrative , co-curricular and extracurricular activities under the guidance of teachers. The students from sports, NCCand NSS also actively contribute to all functions and activities conducted by the college. Student representation is ensured through: 1. Student Editors, who are chosen forCollege Magazine to perform various tasks2. Office-Bearers of different Clubs/Societies/Associations 3. Student Representatives in Internal Quality Assurance Cell4. Students are given key administrative assignments for major functions organized by the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

09

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Process of registration for alumni association is going on.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision of the College: Qualitative education for strengthening the spirit of Nation building.

Mission of the College:

- **Hard work for uplifting the deprived category students.**

- Developing Communication skills.
- Excellence in sports and games.
- Implementing Women's empowerment schemes.
- Enabling students to get employment opportunities.
- Teaching of moral values.

College is working hard to realize Vision and Mission:

1. Fee concession and waiver is granted for economically deprived students.

2. Various activities such as speech competitions and debates are organized by various committees in order to improve communication skills of students.

3. Special courses such as DPED, BSc (Sports) are run by the college. Various tournaments are organized annually to attain excellence in sports and games.

4. Various cells such as Women cell, Beti Bachao Beti padhao, Gender sensitization against sexual harassment and Equal opportunity cell is functional in college to look after women empowerment schemes.

5. Career Guidance and Placement cell along with Aatmnirbhar Bharat cell is working hard to enable students to be employable and self-reliant.

6. The NSS and NCC unit of the college is working hard to inculcate moral values among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Babu Anant Ram Janta College, Kaul is a constituent college of Kurukshetra University. Guidelines and Statues laid out by academic and executive council of K.U.K. are strictly followed in governing and running of college. Within these rules and regulations, the college practices the policy of Decentralization and Participative Management in attaining the vision and mission of the institution.

Right from the Governing Body President to Principal to teaching and non-teaching staff and students, all the stakeholders have a significant contribution in running the college and as a result of the collaborative efforts of everyone, the college has shown considerable growth over the years. The college emphasizes on decentralizing the management of academic and administrative responsibilities by providing equal opportunity to all the stakeholders to participate in college functioning.

The Governing Body of the college regularly assesses the working of the college and issues the necessary supervision and instructions in its Governing Body meetings.

Principal, being administrative head of the college and Chairman of Internal Quality Assurance Cell holds regular meetings to formulate policies for betterment of college and students. Numerous committees are also formulated by college principal to manage significant issues such as Career Guidance and Placement Cell, NSS , NCC, Women Cell, Anti Ragging Committee, Admission Committee, Grievance Redressal Committee,etc.

Faculty members are given representation in above-mentioned committees/cells nominated by the Principal, the composition of which is altered after every two years in order to ensure a uniform exposure of duties for academic and professional development of all faculty members. Regular departmental meetings are conducted by the principal to ensure that duly consideration is given on the regular lectures, timely completion of the syllabus. Faculty members are also involved in research and have published quality research papers.

For the development of students, participation of students in Sports, NSS, NCC, extracurricular activities is encouraged in order to attain overall development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution has strategic/perspective plan. The action plan for the academic year 2020-21 was prepared by IQAC under the guidance of principal and approved in IQAC meeting. The aspects considered for inclusion are:

- To prepare academic calendar and lesson plan in the begining of the academic year.
- To organize institutional / state/ national level/international level FDP's Seminars/ Conferences/ workshop etc. for professional development /administrative training programmes.
- To promote the co-curricular, cultural and sports activities.

- To organize career oriented activities.
- To collect and analyze feedback from various stakeholders .
- To conduct activities to serve the humanity.
- To encourage the teaching staff for participation in national/ international seminars/ conferences/ webinars/ FDP and to publish research papers in UGC approved journals.
- Recruitment against vacant teaching post.
- To enhance the infrastructure of the college.
- To conduct Alumni meet and Convocation ceremony.
- To conduct Green audit, Financial audit and External Academic & Administrative Audit.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our college is aided by the Higher Education Department of Haryana Govt. The elected Governing Body has the responsibility to take care of the colleges. The administration of the college is the responsibility of the Principal who is directly accountable to the Governing Body. The Principal is involved in the implementation of plans for the college. He ensures that regular day to day operations are properly conducted, through feedback from heads of departments of teaching and non teaching staff. The heads of respective departments ensure that the plans communicated to them by the

Principal are implemented systematically. The committees are formed at the beginning of the year and are assigned the tasks according to the institutional plans, for the curricular activities that enhance overall development of students. Administrative Committees (Examinations,Scholarships, Purchase, Discipline, Sports, Admissions, Library,etc). For the smooth conduct of all administrative activities according to requirements of academic bodies and government rules, there are committees headed by senior faculty to guide the function.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://www.barjckaul.com/download/6.2.2%20(Organogram%20of%20the%20Institution).pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Institute has effective welfare measures for teaching and non teaching staff as follows:

- **Free medicine and bed facility for the sick (teaching and non teaching staff) during college hours and in case of emergency help is provided to take them to hospital.**
- **Six months Maternity leave to permanent teaching and non teaching staff.**
- **Pension and gratuity to all staff who are eligible for thisbenefit.**
- **NPS facility as per rule.**
- **Loan facility to all teaching and non teaching staff asperrule of loan.**
- **Honoring teachers and non teaching staff for special achievements.**
- **Earned leave and Casual leave to all regular staff members as per UGC norms.**
- **Marriage gifts to all employees from staff fund.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

02

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for teaching faculty following the UGC regulation 2010 and amendments thereof, the institution monitors performance appraisal system through submitting of ACR (Annual Confidential Report) of the teaching staff. The ACR reflects the details of refresher / orientation courses/ workshops etc that the teacher attended during a particular period as it is deemed

mandatory for promotion in the next grade. The Performance of a teacher is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The evaluation of courses taught and average number of clock works in a week are computed. Due consideration is given to the evaluation of innovation for special contributions made by the teacher. The involvement in the welfare of students and community work is given due weightage for monitoring performance. During appraisal the teacher is given an opportunity to pen down any special achievement made by him/her in the field of his subject, that can upgrade his overall performance. Teacher is given opportunity to note down the difficulties that he is facing while discharging his assignment. Not only this, his/her valuable suggestions/ measures are also sought for evaluating his observation for the betterment of the institution. The principal then grades the teachers on the basis of overall report and recommends higher authorities for further necessary action. The ACR's are sought at every step of up gradation/ next promotion. Performance Appraisal for non teaching faculty: The appointment is made through the Higher Dept. of Government of Haryana and affiliated University and after joining the department as per service rules, promotion is given. The principal concerned is being asked to give a report (ACR) where in the general performance, conduct, handwriting and character is being evaluated and appraised. The complaint of the involvement in any unpleasant activity, if any, is also being reflected.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial auditregularly. Internal audit is conducted by a competent chartered accountant and is completed for the year 2020-21. The chartered accountant meticulously audits the finance relateddocuments for all transactions. It is an audit of balancesheet, general fund income and expenditureand receipt and payment account. Objections and questions of any kind during the audit werepromptly addressed by presenting relevant documents to the auditors. Every effort was put

in to maintain transparency in the financialrecords, and also to record corresponding documents of every financial transaction. External audit is conducted after three to five years by DGHE, Haryana and afiliated Kurukshetra University, Kurukshetra and is completed for the year 2019-20.

File Description	Documents
Paste link for additional information	http://www.barjckaul.com/download/Audit%20Report%202020-21.pdf
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is an aided college receiving grants from government of Haryana. The college is also running some courses in self finance. The main source of revenues is fees received from students. The main expenditures are incurred for running and maintaining the academic programmes of the institute which include Staff salary, General overheads, General maintenance, Library and Database etc. The excess of income over expenditure is built into a corpus as a cushion to take care of the contingencies.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by the IQAC of the institution are as under: All the faculty members are encouraged and supported to participate in Orientation, refresher courses, Workshops, Seminars and conferences related to the teacher-learning process and research. Teachers are also supported and encouraged to participate in examination evaluation processes. The college also provides a platform for the students to participate in Intra-College and Inter –College level debates, competitions, seminars etc.

Regular meetings of IQAC are conducted under the chairmanship of a worthy Principal with the fixed agenda and suggestions are taken from all the members of IQAC for improvement and better implementation of curriculum. All the teachers are encouraged to use audio-visual teaching aids, charts, models etc. for effective teaching-learning processes. Almost all the laboratories are provided with charts, models etc for effective teaching- learning process.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews it's teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of the activities of IQAC in this regard are: 1.Students feedback on faculty, teaching learning process and

evaluation: Students feedback significantly shows the actual quality of teaching learning process. The students feedback is conducted as per the following norms: a. All the students are allowed to give feedback on faculty, teaching learning process and evaluation so that actual picture is ascertained. b. After evaluating the feedback from students, the teacher, if evaluated with low performance, is instructed accordingly. c. The whole process is being operated through IQAC and no other faculty member is involved at any stage. 2. Academic monitoring: The academic council conducts regular visits to the classes regarding the regularity and punctuality of class work. The Principal is informed on a daily basis. 3. Remedial Classes: The teachers conduct remedial classes and revision for the students wherever needed.4. Syllabus Monitoring: The worthy Principal (Chairman IQAC) keeps vigilance on the completion of syllabus and ascertains information regarding the quantum syllabus completed, so that the prescribed syllabus is completed within stipulated time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.barjckaul.com/download/Annual%20Report%20by%20Principal.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution constituted the following committees as per norms laid by University/ UGC: Institution Grievance Redressal Committee, Anti-Ragging Committee, Gender Sensitization Against Sexual Harassment Committee, Students' Discipline Committee, Women Cell, Students Welfare Committee, Grievance Redressal Committee, Beti Bachao and Beti Padao Committee and Equal Oppurtunity Cell for the well-being of students and staff in the institution. The functions of these committees are being disseminated to the students through orientation and induction programs. The institution provides safety and security facilities for the staffs and students such as CCTV surveillance throughout the campus and security arrangement. Students wear ID cards at all times. There are separate washroom facilities for girls and boys. Washrooms are provided with sanitary napkin disposal machine for the safe and hygienic disposal of sanitary napkins.

a. Safety and security

• Security checkpoint at the campus entry.

• Extensive surveillance network with 24x7 monitored control rooms.

• Proctorial duty by all faculty members for discipline and security.

• The Proctorial Committee includes male and female proctors of the college.

- Night Patrols by night chownkidar.

- Strict implementation of Anti-Ragging and Anti-Smoking Campus.

- Awareness campaigns on women safety and gender sensitivity through rallies and camps by NSS and NCC student volunteers.

b. Counseling

· Formal and informal avenues for counseling male and female students and staff for academic and other issues/problems.

· Proctorial Committees are available for counseling of both males and females' students.

· Grievance Redressal Committees for staff and students

· The college adopted 'Mentor – Mentee' system as the main step towards confidence building among the students.

c. Common Rooms

The institution has provided a spacious Common Room to the girl students with adequate seating facility. News Papers and Magazines are made available to the girls in the common room. Besides the common room for the girls, there are separate wash room for boys, girls and staff members.

d. Day care center for young children

Most of the girl students of our college are from rural areas and the chances of getting married in early age is common. Though the institution does not arrange for a day care center for the young children, adequate facilities are provided in the girl's common room for the lactating mothers.

e. Any other relevant information

Additional initiatives ensure active participation of students in co-curricular activities for their overall development at intra-faculty, interfaculty and inter-university levels.

File Description	Documents
Annual gender sensitization action plan	http://www.barjckaul.com/download/7.1.1%20Annual%20Gender%20Sensitization%20Action%20plan%202020-2021.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	a. Safety and security • Security checkpoint at the campus entry. • Extensive surveillance network with 24x7 monitored control rooms. • Proctorial duty by all faculty members for discipline and security. • The Proctorial Committee includes male and female proctors the college. • Night Patrols by night chownkidar. • Strict implementation of Anti-Ragging and Anti-Smoking Campus. • Awareness campaigns on women safety and gender sensitivity through rallies and camps by NSS and NCC student volunteers. b. Counseling · Formal and informal avenues for counseling male and female students and staff for academic and other issues/problems. · Proctorial Committees are available for counseling of both males and females' students. · Grievance Redressal Committees for staff and students · The college adopted 'Mentor – Mentee' system as the main step towards confidence building among the students. c. Common Rooms The institution has provided a spacious Common Room to the girl students with adequate seating facility. News Papers and Magazines are made available to the girls in the common room. Besides the common room for the girls, there are separate wash room for boys, girls and staff members. d. Day care center for young children Most of the girl students of our college are from rural areas and the chances of getting married in early age is common. Though the institution does not arrange for a day care center for the young children, adequate facilities are provided in the girl's common

	room for the lactating mothers. e. Any other relevant information Additional initiatives ensure active participation of students in co-curricular activities for their overall development at intra-faculty, interfaculty and inter-university levels.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college facilitates several techniques for the management of degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste. The college management has also advised to refuse anything which is not needed. The college has different dustbins to segregate the different waste like wet and dry waste. There are committees that deal with the minimization of waste.

It was stressed that we should avoid plastic items to the best possible capacity. College emphasis on the use of utensils made of glass and metal.

• Solid waste management

For collecting the solid waste from nook and corner of the campus substantial numbers of dustbins which are of different colors for wet and dry waste are installed. Most of the waste collected is biodegradable. The minimal amount of non biodegradable is mostly burnt in pits. The biodegradable portion too is dumped in pits for decomposition over time. The solid biodegradable waste collected from the parks, play field after use of lawn mower and bush cutter is collected and dumped for decomposition to be used as a source of bio fertilizer. During the autumn season a large quantity of fallen

dry leaves are collected and dumped to decompose for manure.

• Liquid waste management

All the liquid waste from washroom, laboratories, water purifiers and pantry are dumped in the sewerage.

• Biomedical waste management

Due to the nature of the courses taught, no biomedical waste material is produced in the college.

• E-waste management

The college has minimum e-waste. The waste if any is sold to vendors for recycling.

• Waste recycling system

College has no such recycling system within the campus. But all the waste which can be recycled is sold to the scrap vendors for recycling purpose.

• Hazardous chemicals and radioactive waste management

No such waste is generated in the college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

D. Any 1 of the above

**with ramps/lifts for easy access to classrooms.
Disabled-friendly washrooms Signage
including tactile path, lights, display boards
and signposts Assistive technology and
facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment   5.
Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen   reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conductsseveral activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated in the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The college and its teacher and staff jointly celebrate the cultural and regional festivalslike teacher's day, orientation program, rally, oath, plantation, Youth day, Women's day, Yoga day, festivals like Diwali celebration, New Year celebration, Lohri celebrations, etc. religious ritual activities are performed in the campus. Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports

activities for the physical development of the students. In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomicand other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The orientation programme at the start of the first semester orients students about the constitutional obligations: values, rights, duties and responsibilities of citizens. India, as a country, includes individuals with different backgrounds viz., cultural, social, economic, linguistic, and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race, sex. The college sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen. To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the value system of the college community. The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. by involving students. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the code of conduct rules. The NSS unit aware the students to serve the society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Babu Anant Ram Janta College, Kaul (Kaithal) is a rural college aiming in overall development of students. Our college celebrates National and International days enthusiastically every year. All staff members and students gather in the college to celebrate these days. Throughout session different days are celebrated by students with guidance of teachers which help them to know about different cultures and to cognitively imagine India as a nation. Republic day, Independence Day, Mahatma Gandhi Jayanti, Swami Vivekananda Jayanti, Human Rights Day, Voter's Day, Matry's Day, New Year Celebration, Holi, Diwali, Lohri, International Women Day, Teacher's day, Hindi Diwas, National Constitution day and many more are celebrated throughout the year in the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1) COVID-19 Temporary Shelter Home for Migrated Labour

The institution has provided its building to the administration during the 1st wave of covid-19. Building was used by the administration as Temporary Shelter Home for the Migrated Labor . That was a tough time for all and we tried our best to help the migrated labor by giving them facility of stay. Our staff cooperated with the administration in each and every aspect.

Goal:

The purpose of COVID-19 Temporary Shelter Home for Migrated Labour during the current outbreak is to augment the administration and to help the poor migratred labour by:

1. Providing the college building to the administration for the stay of migrated labour.

2. Helping the administration by providing the building so that government need not to built temporary shelter homes and could monitore contacts for development of sign and symptoms of COVID-19.

3. Segregation of COVID-19 suspects, as early as possible.

Thepractice & the evidence of the success:

In March, 2020 to July 2020 the institution has provided the building to the administration for Covid-19 Temporary Shelter Home for The Migrated Labor. For this purpose, whole building of the college was provided with full facility of boarding and loading arrangements. Some of the labourers took the shelter here for their stay during travel. People from the nearby provided food to the

travelers.

Problems encountered and resources required:

It was a very critical time and no one wants to come in touch with any travelers and fears to get infected. So, arranging food and meeting these travelers was very tough.Few staff members become victim of Covid-19 infection. The college administration faced difficulty to accommodate the huge number of travelers. The college is having less human resource; it became a hurdle to tackle the situation.

Best Practice : 2

Green and Energy Audit

1. Objective of the Practice

Ensure green campus by conserving the nature and planting more plants and taking care of the existing plants and energy conservation by optimum use and minimizing wastage in the college premises.

2. Need Addressed and the Context

The need of the green audit is to promote the Environment Management and Conservation in the College Campus. The purpose of the audit is to identify, quantify, describe and prioritize framework of Environment Sustainability in compliance with the applicable regulations, policies, and standards. Energy conservation is a global priority/demand. Energy audit will ensure optimum use of energy consumed in the college premises. Further, it will lay out the guidelines where wastage can be minimized.

3. The Practice

Green audit forms a part of resource management process. Although they are individual events, the real value of green audit is the fact that they are carried out, at defined intervalsand their results can illustrate improvement or change over time. Eco-campus concept mainly focuses on the efficient use of energy and water? Minimize waste generation or pollution and also economic efficiency.

Energy audit consists of several steps which have been carried out depending on the type of the audit and the functions of the audited

facility. It starts with a calculation of the past data (bills) for on energy consumption compiled from the Energy bills. For that purpose, the total no of electrical equipments are collected by visiting the campus. Then prepared the final report with some suggestions and recommendations to be implemented by the college.

4. Evidence of Success

The Green Audit results some tangible impacts. The environmental awareness initiatives are substantial. The maintenance and care of the environment within the campus is noteworthy. Efforts made by the administration are highly appreciable. Every corner of the campus is used properly as Green Campus. It is ensured that more and more saplings will be planted in the campus for the sustainable development and reducing the carbon emission.

The energy audit results some tangible impact. After the audit, arrangement has been made to install solar power equipments/units in the college premises. Energy bill in certain blocks/buildings has been reduced significantly. Moreover, the college has undertaken to replace the normal/general electricity bulb with LED bulb and replace the old equipments wherever necessary. It needs to be worth mentioning here that, the college has been preparing to install solar energy units so that the objective of energy conservation can be materialized.

5. Problems Encountered

- To review periodically the list of trees planted in the campus and to allot numbers to the trees and keep records.
- To make an Environment Policy for the enactment, enforcement and review of the environment.

6. Resources

Dr. Suresh Deswal, Associate Professor of Geography, Government College, Ambala Cantt., Environmentalist Known as a Green Man, Recipient of Green India Award, And So Many Other Prestigious Awards at National/International Level, Founder of Green Earth Clean Earth Society, Coordinator of Pad lagao Jivan Bacaho Abhiyaan.

Prof. Sanjay Sharma, Associate Professor in Geography, D.A.V (P.G) College, Karnal.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Babu Anant Ram Janta Col, Kaul (Kaithal) is a rural college which works on women empowerment and upliftment of women through higher education. Different competitions are conducted for the overall development of the students.

The Institute's vision is to create socially relevant knowledge and to transfer that knowledge through the various teaching programmes and field action projects with the goal of empowering students in all aspects of life and find actionable solutions for people's problems.

The Institution has gained distinctiveness in terms of waste management. There are three types of wastes produced in our campus liquid, solid and e-waste. Liquid waste is produced from washrooms and science laboratories which is being drained through underground sewer system. E-waste is not being produced on daily basis and the waste quantity is very less, whatsoever if produced in the form of discarded computers, batteries, CPUs etc. are being auctioned to the outsider vendor. No biodegradable solid waste like plastics, polythene bags, junk food parcels are totally banned inside the campus. The only waste which is produced in a considerable amount in our campus is biodegradable solid waste in the form of fruit peelings,bread pieces etc. from the college canteen, lawn clippings, plant cuttings and leaves. This biodegradable solid waste is collected and dumped into the pits to convert it into manure.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Babu Anant Ram Janta College, Kaul which was established in 1970 and was the first college affiliated to Kurukshetra University, Kurukshetra. The college has a well-defined mechanism for curriculum delivery and documentation. The curriculum scheme is decided by the Kurukshetra University, Kurukshetra through comprehensive discussion with subject experts in the meetings of the Board of Studies. Internal Quality Assurance Cell of the college prepares the academic calender for the session and is uploaded on the college website for transparency and better governance. At the beginning of the session time table committee prepares a ground time table which is distributed to all HOD's for the preparation of departmental time table. Faculty prepare Lesson Plans for the allocated subjects and clearly lays down the course outcomes which are uploaded on college website for the information of students. The teachers discuss with students the concepts related to syllabus units and provide them the relevant current information.The teachers plan assignments and class tests in such a manner which not only provides comprehensive coverage of syllabus but is also helpful to students in their semester exams. On the whole, the college is conscientiously engaged in imparting education to students in their chosen field and in guiding students.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college IQAC prepares academic calendar at the beginning of each session based on the affiliating university calendar and then it is communicated to the students through its admission brochure and website. The institutional academic calendar reflects the – admission schedule, faculty-wise orientation

schedule, semester-wise teaching schedule of the college (academic term-I & academic term-II), tentative schedule of co-curricular activities, test and assignments schedule, mid-semester examinations and end-semester university examinations, tentative schedule of vacations. Also, the continuous internal evaluation (CIE) system at the institution follows the procedures which consists of internal assessment of 20 percent in all subjects and papers, which is further divided into attendance, two assignments and one class test. However, the institution has devised a mechanism of qualitative improvement in the delivery of curriculum as well as modes of evaluation. Towards this objective, students are properly made aware of the significance of internal assessment via submission of assignments, class tests, participation in other related activities for evaluation of their knowledge and understanding of the subject. To make teaching-learning effectively participatory, various methods of regular evaluation are employed such as class Test, Group Discussion, Power Point Presentation, Debate Competition, Declamation Contest, Poster Presentation.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	http://www.barjckaul.com/download/College%20Academic%20Calendar%202020-21.pdf

| 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University | C. Any 2 of the above |

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution is responsive to the emerging challenges and pressing issues related to Professional Ethics, Gender, Human Values, Environment and sustainability. They form a part of the curriculum in many programmes and is imparted through co-curricular activities. UG offered a course named Environment Studies which is directly related to contents focusing on the environment and sustainability in curriculum. Lawn and Campus developement Committee, Harit Haryana Abhiyan Committee and Swachh Bharat Mission Committee of college promotes 'A Clean and Green Campus' through its eco-friendly policies. It works to inculcate a sense of responsibility towards the environment with focus on: clean and green campus, waste management practices, environment awareness initiatives, paperless, safe, tobacco and plastic-free campus. NSS, NCC motivate the students to serve the humanity and inculcate them human values. Also, students are motivated to participate in tree plantations, cleanliness drives, celebration of days related to conservation of natural resources,bio diversity and environment. Students actively participate in campaigns associated with Swachhta Action Plan, tobacco free campus, save water campaigns and many more.The college has committees and cells like Women Cell, Beti Bachao-Beti Padhao committee, Gender Sensitization against Sexual Harassment committee and Equal Opportunity Cell that deliberate the isssues related to gender.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

`01`

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

`336`

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View File](#)
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://www.barjckaul.com/download/Feedback%20ATR%202020-21%20.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

630

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

77

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Student representation is diverse not just in terms of regional and linguistic aspects but also their level and pace of comprehensibility. Since it would be inappropriate to divide a class into groups based on students' level of comprehension, classroom observation, interaction, continuous and periodic assessment are used as a measuring system to assess the learning levels of the students.

Slow learners are encouraged and prodded to recognize their shortcomings and register on their own without compulsion. Teachers are able to give one-to-one attention in remedial classes and focus on individual problems in a better manner when compared to a regular classroom in which the advanced learners' participation may inhibit the others from voicing their problems.The departments use monitoring and mentoring to keep track of slow learners' progress. Along with teachers, some advanced learners are encouraged to mentor weak students and help them with explanations and notes. Revision classes and counseling sessions are held and additional teaching is taken up if required.

Advanced learners are encouraged to study recommended readings listed in each syllabus. They are encouraged to maintain a journal or diary. Training and Placement Cell also provides training in interview skills and communication skills. Proficiency in English classes, Functional Use of English, Personality Development programs are organized to enhance the employability of the students. Online resources are made available to strengthen the knowledge base. Students are encouraged to participate in seminars, conferences, and workshops

to gain knowledge. The Faculty takes a keen interest while ordering books for the Central library and ascertains that the library collection of books caters to the needs of both slow and advanced learners. The library also ensures accessibility to computer facilities and the internet for the online material, extends its timingsand provides an atmosphere for conducive learning to both slow and advanced learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
706	32

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College practices a teaching methodology that focuses on imparting education through a student-centric approach. This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stakeholders, apart from boosting their confidence and encouraging independence. The teacher facilitates learning by allowing each individual student to comprehend at their personal level by ensuring their involvement in-class activities so that they can absorb and grasp information at their own pace.

Courses of the University are defined highlighting course objectives, program specific objectives and program outcomes. This provides a comprehensive understanding to the student right at the beginning of the course as to what should be the primary focus. It also helps them in self-evaluating their performance at the conclusion of the course.

Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Audio- Visual methodology, you tube and Google Classroom are some of the means utilized by the Departments to provide experiential and participative learning.

Internal assessments are so planned so as to encourage students to work independently. Written Assignments are required to be submitted by students and these need to be done individually by researching on the given topic so as to enhance confidence, develop writing skills, and hone style, apart from inculcating an interest in research activities.Discussions and debates on contemporary issues are encouraged so that students can reflect and analyze by eliciting responses to the subject under discussion. NSS Cell and NCC unit have been set up for the students to participate, integrate and learn.

Representatives of students serve as members on various committees like Internal Quality Assurance Cell in order to involve them in the decision-making process and maintain transparency apart from inculcating a sense of responsibility in them.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhanceand optimize the delivery of education.

The following tools are used by the Institute-

1. Projectors- Projectors are available in different classrooms/labs

2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.

3. Printers- They are installed at Labs, HOD Cabins and all prominent places.

4. Photocopier machines - Multifunction printers are available at all prominent places in the institute.

5. Scanners- Scanners are available at all prominent places.

6. Seminar Rooms- Two seminar halls are equipped with all digital facilities.

7. Smart Board- One smart board is installed in the campus.

8. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom)

9. Digital Library resources

Use of ICT By Faculty-

- Power point presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.
- Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.
- Video Conferencing- Students are counseled with the help of Zoom / Google meet applications.
- Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.
- Online competitions- Various technical events and management events such as Poster making, Business quiz, paper presentations etc. are being organized with the help of various Information Communication Tools.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://www.barjckaul.com/download/2.3.2%20 ICT%20tools.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

18

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

224

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on merit basis and the lists of merit students are displayed on Notice board. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission. Unit tests are conducted regularly as per the schedule given in academic calendar. The performance of the students is displayed on the Notice board and communicated to the students. Personal guidance is given to the poor performing the students after their assessment. Students

appearing for second /third year are asked to deliver the seminars of the concerned subject.

The following mechanisms are conducted for transparency and robustness:

· Internal Examination Committee.

· Question Paper Setting.

· Conduct of Examination

· Result display

· Interaction with students regarding their internal assessment.

Due to internal assessment, the interest of the student towards learning and attending the classes has been also increased. In this way mechanism of internal assessment is transparent and robust.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the college level, an examination committee is constituted for smooth conduction of end semester examination.The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and end semester examinations.

· Two internal assessment tests are conducted each semester at department level.

· Time table for test is prepared well in advance and communicated to the students earlier.

· After evaluation of internal assessment answer sheet, the sheetare shown to the students to check any discrepancy or doubt in checking.

• If they come across any doubts, clarification is given by faculty to enables them to fare better in future

• The final internal assessment marks calculated on the basis of attendance, marks of class test and assignment marksand are uploaded on university ERP at the end of semester.

• Any grievances related to university question paper like out of syllabus, repeated questions, improper split of marks, marks missed, wrong question number during semester exams are addressed to the center superintendent and the same reported to the university immediately through center controller (University representative).

• University decision or information after resolving the grievances/correction in question paper is intimated immediately to the students during the examination through the examination committee members.

• After examination, the answer scripts evaluated by digital mode at different evaluation centers designated by university and final result are declared.

• If student has any grievances related to evaluation of university answer scripts, student can apply for challenge evaluation/scrutiny.

• University declared the result of challenge evaluation/scrutiny after completing the process on university website.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Mechanism of Communication of the Course outcomes

a) Prospectus: - Prospectus is used for admission process. The Prospectus of the College is made available to the students before the admission process starts. In Every academic session

new prospectus is printed. And all information about admission, admission feesand new curriculum areincluded in it.

b) Institutional website: - Institutional website is available and every information about the academic course is available in it and is utilized for admission process by students.

C) Meeting: - Through regular meetings of principal teacher are acquainted about the stated program and course outcomes and also guided for effective implementation.

e) Personal counseling – Personal counseling of the student is done as per the need of the students.

Communication of PO's, PSO's and CO's: The PO's, PSO's and CO's are displayed as a whole on the college web-site. The CO's are also available on college web-site, along with the course syllabus. Here they are listed coursewise, which makes them readily accessible toboth the staff and students, during the course discussions in classes too. Further, many faculty members also display them in their class-rooms.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://www.barjckaul.com/download/Program%20outcomes.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institute is affiliated with Kurukshetra University, Kurukshetra. We offered Graduate courses under the Faculty of Arts, Commerce, and Science. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The programme outcomes, programme specific outcomesand course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board.

After measuring the attainment of POs, PSOs, and COs, it has been observed that the strength of the students, as well as the passing percentage of the students, is increasing progressively.

We took utmost care of measuring the level of attainment of POs, PSOs, and COs and followed formal as well as informal mechanisms for the measurement of attainment of the outcomes. Even we took feedback from all the stakeholders in this respect and try to take necessary steps accordingly.

Subsequently, the College took care of the attainment to measure the, PSOs, and COs and implemented the mechanism as follows:-

- The institute followed the academic calendar of theaffiliated university.
- All the subject teachers maintained academic diary in every academic year.
- All the subject teachers prepared semester-wise evaluation reports.
- Internal examination committee analyzed evaluation reports of results.
- Institute considered feedback from the Stakeholders for the attainment of PO, PSO, and CO.
- Placement committee took the review of the students' progression to higher studies and their placement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

143

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	http://www.barjckaul.com/download/2.6.3%20Annual%20Report%20of%20Pass%20Percentage%202020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.barjckaul.com/download/STUDENT%20SATISFACTION%20SURVEY%202020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

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File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

```
09
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File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

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04
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File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

07

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Babu Anant Ram Janta College, Kaul organizes and participates in various extension activities with a dual objective of not only sensitizing students about various social issues but also contribute to community and strengthen community participation. Every Year, programmesare organized under which students and staff participate voluntarily in community based activities with neighborhood. Through its diverse community oriented programmes and activities focused at holistic development of students with community, the NSS, NCC, Red Cross Society and Red Ribbon Club of the college, aim at developing a sense among students about attachment to the community, utilizing their knowledge in finding solutions to community problems, acquiring leadership qualities and democratic attitudes, developing capabilities and skills to meet emergencies and natural disasters and participating in community services by actively involving in various campaigns and programmes. During the last academic year, various community related extension activities were organized such as philanthropic activities during COVID-19 pandemic, Blood donation camp, Harit-Haryana Abhiyan, Environmental Awareness Programmes, Health Awareness Programmes, Swachhata Abhiyan, Road Safety Awareness Programmes, Water Awareness Programmes, Vaccination Awareness Programmes and Programmes on Food and Nutrition etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`1118`

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

`NIL`

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

`00`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our institution is trying its level best to improve the students learning ambience by imparting the infrastructure which aids in improving the quality of knowledge and current needs of thestudents.The campus has covered an area of 11acres comprising buildings with all modern amenities, class rooms with proper ventilation,seminar hall with Information and Communication Technology enabled facilitiesand various laboratories. There are22classrooms, each classroom is equipped with comfortable furniture, good ventilation and adequate light,benches, dais and blackboards. There are fivewell equipped laboratories of Physics, Chemistry, Geography, Computer Science and Sports to inculcate the practical habit among students. College has two seminar hall to conduct various functions and activities.

The College has well equipped Library with more than 23006 text and reference books. The Library is situated at the middle in the campus and approachable to all departments. Its well equipped with latest ICT requirement, circulation section is fully automated. It has a large reading room having occupying capacity of 100 persons with INTERNET work station with 4 computers, one internet server, LAN and Wi-Fi connectivityand CCTV security systems.etc. The administrative block has well sufficient number and spacious rooms. NSS, NCC, Women cell, IQAC Cell, rooms are separately available. Faculty rooms andstaff rooms are available.

ICT as a Learning Resource: The College has provided 55 computers for the day - to- day use by the students and faculties. Every department has its own computing facilities to meet the curriculum needs. Library and computer lab are provided with a

maximum bandwidth of 100 Mbps. We have 03Digital Classroom, 02Seminar hall, whichhave LCD projectors. One of the digital classrooms is equipped with a smart board. We have sufficient number of generators and UPS for power backup.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.barjckaul.com/college_facilities.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports Facilities:The college is well known for its sports achievements especially, in Volleyball and Basketball. The institute is located in the village of Arjuna Awardee, International Volleyball player, Late Sh. Balwant Singh Ballu. He also rendered coaching services to the volleyball players of the college.Our college is well known for its achievements in the field of Volleyball. The area is known for its sports loving people. To fulfil and satisfy the urge of sports of the local residents, our institution has started Diploma in Physical Educationand B.Sc. (Physical Education, Health Education and Sports) to attract talent in sports in addition to Physical Education as an optional subject in B.A program. A nominal fee is charged and financial assistance/sports kits are also provided to them. The achievements of our college sports teams have been remarkable.

The college has the following facilities for different sports activities: The institution has a Mini Stadium in the name of Arjuna Awardee, Late Sh. Balwant Singh having two specialized volleyball playgrounds and one basketball court with seating capacity of thousands sports loving spectators. Special volleyball National Level Tournament is annually organized on the death anniversary of Late Sh. Balwant Singh.

Another Main Stadium is there to facilitate the sports persons in athletic events, Yoga, Football, Cricket, Hockey, Kho-Kho, Badminton, Kabaddi (National Style and Circle Style) etc.The college events are held throughout the whole session.

The institute has a well-equipped Gymnasium Hall where students have free access in.

Sports (Outdoor): The college has well maintained playgrounds for Volleyball, Football, Hockey, Basketball and Cricket. The campus has also a Mu Stadium in the name of International Volleyball Player, Sh. Balwant Singh.

Sports (Indoor): The College has a fully equipped Gymnasium Hall with latest exercising machines to maintain the health of the student & the staff

N.C.C.: The college has a NCC unit of 10 Haryana Battalion (senior division) comprising capacity of 54 cadets to provide training for the future aspirants Regular parades of cadets are conducted by the trained defense Pi personnel deputed by the directorate of NCC.

N.S.S. The college has a N.S.S. unit comprising of 100 volunteers to make them sensitized for social services, Campus activities are performed by girl and boy students from time to time in the college and its surroundings. The volunteers are apprised the sense of dignity of labour in seven-day residential annual camp.

Cultural Activities:-The college has a superior quality sound system for training of students for various cultural activities. The services of experts and technicians are hired for rehearsals and preparations of participants for cultural activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.barjckaul.com/sports.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.98

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

A Library management system is a software program that uses to maintain the record of the library. It tracks the information ofthe number of books inside the library, what number of books are issued, or how many books have been deposited back or renewed or due fine charges, and so on .You can locate books in an immediate and control all the statistics effectively and orderly the use of this system. The purpose of a library management software is to provide immediate and accurate statistics concerning any form of library study material, thereby saving lots of time and effort .Our college library is computerized withCollege Library Automation System (CLMS) of version 3.1. The numerous library works such as statistics access, issue and returned back and renewal of books, member logins and so on are done via the software program.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.1

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

17

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

ICT as a Learning Resource: The College has provided 55 computers for the day - to- day use by the students and faculties. Every department has its own computing facilities to meet the curriculum needs. Library and Computer lab are provided with a maximum bandwidth of 100 Mbps. Commerce and science departments are provided with a maximum bandwidth of 60 Mbps. We intend to provide free unlimited Wi-Fi internet facility on our campus shortly. We have three digital Classrooms, Seminar hall, with have LCD projectors. One of the digital classrooms is equipped with a smart board. We have sufficient number of generators and UPS for power backup.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

55

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	*View File*

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

11.49

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	*View File*
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	*View File*

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has developed a master plan for creation and enhancement and maintenance of its infrastructure in order to promote a good teaching learning environment, which has been a combination of augmentation of existing facilities and construction of new structures. The procedures and policies to improve the overall quality and standards of institutional infrastructure are promoted in decentralized and holistic manner. The Principal, Governing Body, Head of the Departments, Advisory Committee and IQAC are involved in defining procedures and policies, framing guidelines pertaining to maintaining and utilizing physical, academic and support facilities.

Functioning of Departments: Under the guidance of Principal and in coordination with IQAC, all the teaching departments work on their academic agendaand decide their respective annual departmental activity calendar.

Faculty Committees and Day to day Administration: In order to plan and smooth implementation of all functioning, the Principal in consultation with IQAC and Staff Secretary constitutes different committees comprising teaching and non-teaching staff. Each committee has faculty member as Convener/Coordinator and Principal as the Chairperson. Number of members is need based. All decisions are made with a student-centric approach.

Governing Body (GB): Duly elected Governing Body with a nominee of Vice Chancellor and Govt. of Haryana, Teachers' representatives and representatives of non-teaching staff function in compliance with the rules and regulations of the affiliating University and Govt. of Haryana. Principal is the member-secretary of GB. GB functions as per the Mission and long term objectives of the institution, for which all decisions related to faculty recruitment, infrastructural expansion, academic excellence, welfare of stakeholders are taken with transparency and accountability towards the community at large.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://www.barjckaul.com/download/View%20Link%204.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

74

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	*View File*
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	*View File*

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	*http://www.barjckaul.com/index.php*
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	*View File*

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

679

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

679

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

05

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

25

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

05

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Academic and administrative related work is performed by representatives of students. Students are chosen by subject teachers from all stream to help in organisingadministrative , co-curricular and extracurricular activities under the guidance of teachers. The students from sports, NCCand NSS also actively contribute to all functions and activities conducted by the college. Student representation is ensured through: 1. Student Editors, who are chosen forCollege Magazine to perform various tasks2. Office-Bearers of different Clubs/Societies/Associations 3. Student Representatives in Internal Quality Assurance Cell4. Students are given key administrative assignments for major functions organized by the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

09

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Process of registration for alumni association is going on.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision of the College: Qualitative education for strengthening the spirit of Nation building.

Mission of the College:

- **Hard work for uplifting the deprived category students.**

- Developing Communication skills.
- Excellence in sports and games.
- Implementing Women's empowerment schemes.
- Enabling students to get employment opportunities.
- Teaching of moral values.

College is working hard to realize Vision and Mission:

1. Fee concession and waiver is granted for economically deprived students.

2. Various activities such as speech competitions and debates are organized by various committees in order to improve communication skills of students.

3. Special courses such as DPED, BSc (Sports) are run by the college. Various tournaments are organized annually to attain excellence in sports and games.

4. Various cells such as Women cell, Beti Bachao Beti padhao, Gender sensitization against sexual harassment and Equal opportunity cell is functional in college to look after women empowerment schemes.

5. Career Guidance and Placement cell along with Aatmnirbhar Bharat cell is working hard to enable students to be employable and self-reliant.

6. The NSS and NCC unit of the college is working hard to inculcate moral values among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Babu Anant Ram Janta College, Kaul is a constituent college of Kurukshetra University. Guidelines and Statues laid out by academic and executive council of K.U.K. are strictly followed in governing and running of college. Within these rules and regulations, the college practices the policy of Decentralization

and Participative Management in attaining the vision and mission of the institution. Right from the Governing Body President to Principal to teaching and non-teaching staff and students, all the stakeholders have a significant contribution in running the college and as a result of the collaborative efforts of everyone, the college has shown considerable growth over the years. The college emphasizes on decentralizing the management of academic and administrative responsibilities by providing equal opportunity to all the stakeholders to participate in college functioning.

The Governing Body of the college regularly assesses the working of the college and issues the necessary supervision and instructions in its Governing Body meetings.

Principal, being administrative head of the college and Chairman of Internal Quality Assurance Cell holds regular meetings to formulate policies for betterment of college and students. Numerous committees are also formulated by college principal to manage significant issues such as Career Guidance and Placement Cell, NSS , NCC, Women Cell, Anti Ragging Committee, Admission Committee, Grievance Redressal Committee,etc.

Faculty members are given representation in above-mentioned committees/cells nominated by the Principal, the composition of which is altered after every two years in order to ensure a uniform exposure of duties for academic and professional development of all faculty members. Regular departmental meetings are conducted by the principal to ensure that duly consideration is given on the regular lectures, timely completion of the syllabus. Faculty members are also involved in research and have published quality research papers.

For the development of students, participation of students in Sports, NSS, NCC, extracurricular activities is encouraged in order to attain overall development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution has strategic/perspective plan. The action plan for the academic year 2020-21 was prepared by IQAC under the guidance of principal and approved in IQAC meeting. The aspects considered for inclusion are:

- **To prepare academic calendar and lesson plan in the begining of the academic year.**
- **To organize institutional / state/ national level/international level FDP's Seminars/ Conferences/ workshop etc. for professional development /administrative training programmes.**
- **To promote the co-curricular, cultural and sports activities.**

- **To organize career oriented activities.**
- **To collect and analyze feedback from various stakeholders .**
- **To conduct activities to serve the humanity.**
- **To encourage the teaching staff for participation in national/ international seminars/ conferences/ webinars/ FDP and to publish research papers in UGC approved journals.**
- **Recruitment against vacant teaching post.**
- **To enhance the infrastructure of the college.**
- **To conduct Alumni meet and Convocation ceremony.**
- **To conduct Green audit, Financial audit and External Academic & Administrative Audit.**

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our college is aided by the Higher Education Department of Haryana Govt. The elected Governing Body has the responsibility to take care of the colleges. The administration of the college is the responsibility of the Principal who is directly accountable to the Governing Body. The Principal is involved in

the implementation of plans for the college. He ensures that regular day to day operations are properly conducted, through feedback from heads of departments of teaching and non teaching staff. The heads of respective departments ensure that the plans communicated to them by the Principal are implemented systematically. The committees are formed at the beginning of the year and are assigned the tasks according to the institutional plans, for the curricular activities that enhance overall development of students. Administrative Committees (Examinations,Scholarships, Purchase, Discipline, Sports, Admissions, Library,etc). For the smooth conduct of all administrative activities according to requirements of academic bodies and government rules, there are committees headed by senior faculty to guide the function.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://www.barjckaul.com/download/6.2.2%20 (Organogram%20of%20the%20Institution).pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Institute has effective welfare measures for teaching and non teaching staff as follows:

- **Free medicine and bed facility for the sick (teaching and non teaching staff) during college hours and in case of emergency help is provided to take them to hospital.**
- **Six months Maternity leave to permanent teaching and non teaching staff.**
- **Pension and gratuity to all staff who are eligible for thisbenefit.**
- **NPS facility as per rule.**
- **Loan facility to all teaching and non teaching staff asperrule of loan.**
- **Honoring teachers and non teaching staff for special achievements.**
- **Earned leave and Casual leave to all regular staff members as per UGC norms.**
- **Marriage gifts to all employees from staff fund.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

02

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for teaching faculty following the UGC regulation 2010 and amendments thereof, the institution monitors performance appraisal system through submitting of ACR (Annual Confidential Report) of the teaching staff. The ACR reflects the details of refresher / orientation courses/ workshops etc that the teacher attended during a particular period as it is deemed mandatory for promotion in the next grade. The Performance of a teacher is computed by reflecting the involvement of the teacher in curricular, co-curricular and extra-curricular activities. The evaluation of courses taught and average number of clock works in a week are computed. Due consideration is given to the evaluation of innovation for special contributions made by the teacher. The involvement in the welfare of students and community work is given due weightage for monitoring performance. During appraisal the teacher is given an opportunity to pen down any special achievement made by him/her in the field of his subject, that can upgrade his overall performance. Teacher is given opportunity to note down the difficulties that he is facing while discharging his assignment. Not only this, his/her valuable suggestions/ measures are also sought for evaluating his observation for the betterment of the institution. The principal then grades the teachers on the basis of overall report and recommends higher authorities for further necessary action. The ACR's are sought at every step of up gradation/ next promotion. Performance Appraisal for non teaching faculty: The appointment is made through the Higher Dept. of Government of Haryana and affiliated University and after joining the department as per service rules, promotion is given. The principal concerned is being asked to give a report (ACR) where in the general performance, conduct, handwriting and character is being evaluated and appraised. The complaint of the involvement in any unpleasant activity, if any, is also being reflected.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial auditregularly. Internal audit is conducted by a competent chartered accountant and is completed for the year 2020-21. The chartered accountant meticulously audits the finance relateddocuments for all transactions. It is an audit of balancesheet, general fund income and expenditureand receipt and payment account. Objections and questions of any kind during the audit werepromptly addressed by presenting relevant documents to the auditors. Every effort was put in to maintain transparency in the financialrecords, and also to record corresponding documents of every financial transaction. External audit is conducted after three to five years by DGHE, Haryana and afiliated Kurukshetra University, Kurukshetra and is completed for the year 2019-20.

File Description	Documents
Paste link for additional information	http://www.barjckaul.com/download/Audit%20 Report%202020-21.pdf
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is an aided college receiving grants from government of Haryana. The college is also running some courses in self finance. The main source of revenues is fees received from students. The main expenditures are incurred for running and maintaining the academic programmes of the institute which

include Staff salary, General overheads, General maintenance, Library and Database etc. The excess of income over expenditure is built into a corpus as a cushion to take care of the contingencies.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by the IQAC of the institution are as under: All the faculty members are encouraged and supported to participate in Orientation, refresher courses, Workshops, Seminars and conferences related to the teacher-learning process and research. Teachers are also supported and encouraged to participate in examination evaluation processes. The college also provides a platform for the students to participate in Intra- College and Inter -College level debates, competitions, seminars etc.

Regular meetings of IQAC are conducted under the chairmanship of a worthy Principal with the fixed agenda and suggestions are taken from all the members of IQAC for improvement and better implementation of curriculum. All the teachers are encouraged to use audio-visual teaching aids, charts, models etc. for effective teaching-learning processes. Almost all the laboratories are provided with charts, models etc for effective teaching- learning process.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews it's teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of the activities of IQAC in this regard are: 1.Students feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. The students feedback is conducted as per the following norms: a. All the students are allowed to give feedback on faculty, teaching learning process and evaluation so that actual picture is ascertained. b. After evaluating the feedback from students, the teacher, if evaluated with low performance, is instructed accordingly. c. The whole process is being operated through IQAC and no other faculty member is involved at any stage. 2. Academic monitoring: The academic council conducts regular visits to the classes regarding the regularity and punctuality of class work. The Principal is informed on a daily basis. 3. Remedial Classes: The teachers conduct remedial classes and revision for the students wherever needed.4. Syllabus Monitoring: The worthy Principal (Chairman IQAC) keeps vigilance on the completion of syllabus and ascertains information regarding the quantum syllabus completed, so that the prescribed syllabus is completed within stipulated time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | D. Any 1 of the above |

File Description	Documents
Paste web link of Annual reports of Institution	http://www.barjckaul.com/download/Annual%20Report%20by%20Principal.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution constituted the following committees as per norms laid by University/ UGC: Institution Grievance Redressal Committee, Anti-Ragging Committee, Gender Sensitization Against Sexual Harassment Committee, Students' Discipline Committee, Women Cell, Students Welfare Committee, Grievance Redressal Committee, Beti Bachao and Beti Padao Committee and Equal Oppurtunity Cell for the well-being of students and staff in the institution. The functions of these committees are being disseminated to the students through orientation and induction programs. The institution provides safety and security facilities for the staffs and students such as CCTV surveillance throughout the campus and security arrangement. Students wear ID cards at all times. There are separate washroom facilities for girls and boys. Washrooms are provided with sanitary napkin disposal machine for the safe and hygienic disposal of sanitary napkins.

a. Safety and security

• Security checkpoint at the campus entry.

• Extensive surveillance network with 24x7 monitored control rooms.

• Proctorial duty by all faculty members for discipline and security.

• The Proctorial Committee includes male and female proctors of

the college.

- Night Patrols by night chownkidar.

- Strict implementation of Anti-Ragging and Anti-Smoking Campus.

- Awareness campaigns on women safety and gender sensitivity through rallies and camps by NSS and NCC student volunteers.

b. Counseling

· Formal and informal avenues for counseling male and female students and staff for academic and other issues/problems.

· Proctorial Committees are available for counseling of both males and females' students.

· Grievance Redressal Committees for staff and students

· The college adopted 'Mentor – Mentee' system as the main step towards confidence building among the students.

c. Common Rooms

The institution has provided a spacious Common Room to the girl students with adequate seating facility. News Papers and Magazines are made available to the girls in the common room. Besides the common room for the girls, there are separate wash room for boys, girls and staff members.

d. Day care center for young children

Most of the girl students of our college are from rural areas and the chances of getting married in early age is common. Though the institution does not arrange for a day care center for the young children, adequate facilities are provided in the girl's common room for the lactating mothers.

e. Any other relevant information

Additional initiatives ensure active participation of students in co-curricular activities for their overall development at intra-faculty, interfaculty and inter-university levels.

File Description	Documents
Annual gender sensitization action plan	http://www.barjckaul.com/download/7.1.1%20Annual%20Gender%20Sensitization%20Action%20plan%202020-2021.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	a. Safety and security • Security checkpoint at the campus entry. • Extensive surveillance network with 24x7 monitored control rooms. • Proctorial duty by all faculty members for discipline and security. • The Proctorial Committee includes male and female proctors the college. • Night Patrols by night chownkidar. • Strict implementation of Anti-Ragging and Anti-Smoking Campus. • Awareness campaigns on women safety and gender sensitivity through rallies and camps by NSS and NCC student volunteers. b. Counseling · Formal and informal avenues for counseling male and female students and staff for academic and other issues/problems. · Proctorial Committees are available for counseling of both males and females' students. · Grievance Redressal Committees for staff and students · The college adopted 'Mentor – Mentee' system as the main step towards confidence building among the students. c. Common Rooms The institution has provided a spacious Common Room to the girl students with adequate seating facility. News Papers and Magazines are made available to the girls in the common room. Besides the common room for the girls, there are separate wash room for boys, girls and staff members. d. Day care center for young children Most of the girl students of our college are from rural areas and the chances of getting married in early age is common. Though the institution does not arrange for a day care center for the young children,

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college facilitates several techniques for the management of degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste. The college management has also advised to refuse anything which is not needed. The college has different dustbins to segregate the different waste like wet and dry waste. There are committees that deal with the minimization of waste.

It was stressed that we should avoid plastic items to the best possible capacity. College emphasis on the use of utensils made of glass and metal.

• Solid waste management

For collecting the solid waste from nook and corner of the campus substantial numbers of dustbins which are of different colors for wet and dry waste are installed. Most of the waste collected is biodegradable. The minimal amount of non biodegradable is mostly burnt in pits. The biodegradable portion too is dumped in pits for decomposition over time. The solid biodegradable waste

collected from the parks, play field after use of lawn mower and bush cutter is collected and dumped for decomposition to be used as a source of bio fertilizer. During the autumn season a large quantity of fallen dry leaves are collected and dumped to decompose for manure.

• Liquid waste management

All the liquid waste from washroom, laboratories, water purifiers and pantry are dumped in the sewerage.

• Biomedical waste management

Due to the nature of the courses taught, no biomedical waste material is produced in the college.

• E-waste management

The college has minimum e-waste. The waste if any is sold to vendors for recycling.

• Waste recycling system

College has no such recycling system within the campus. But all the waste which can be recycled is sold to the scrap vendors for recycling purpose.

• Hazardous chemicals and radioactive waste management

No such waste is generated in the college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and	A. Any 4 or all of the above

distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conductsseveral activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated in the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The college and its teacher and staff jointly celebrate the cultural and regional festivalslike teacher's day, orientation program, rally, oath, plantation, Youth day, Women's day, Yoga day, festivals like Diwali celebration, New Year celebration, Lohri celebrations, etc. religious ritual activities are performed in the campus. Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their

personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students. In this way the institute's efforts/initiatives in providing an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomicand other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The orientation programme at the start of the first semester orients students about the constitutional obligations: values, rights, duties and responsibilities of citizens. India, as a country, includes individuals with different backgrounds viz., cultural, social, economic, linguistic, and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race, sex. The college sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen. To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the value system of the college community. The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. by involving students. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the code of conduct rules. The NSS unit aware the students to serve the society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Babu Anant Ram Janta College, Kaul (Kaithal) is a rural college aiming in overall development of students. Our college celebrates National and International days enthusiastically every year. All staff members and students gather in the college to celebrate these days. Throughout session different days are celebrated by students with guidance of teachers which help them to know about different cultures and to cognitively imagine India as a nation. Republic day, Independence Day, Mahatma Gandhi Jayanti, Swami Vivekananda Jayanti, Human Rights Day, Voter's Day, Matry's Day, New Year Celebration, Holi, Diwali, Lohri, International Women

Day, Teacher's day, Hindi Diwas, National Constitution day and many more are celebrated throughout the year in the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1) COVID-19 Temporary Shelter Home for Migrated Labour

The institution has provided its building to the administration during the 1st wave of covid-19. Building was used by the administration as Temporary Shelter Home for the Migrated Labor . That was a tough time for all and we tried our best to help the migrated labor by giving them facility of stay. Our staff cooperated with the administration in each and every aspect.

Goal:

The purpose of COVID-19 Temporary Shelter Home for Migrated Labour during the current outbreak is to augment the administration and to help the poor migratred labour by:

1. Providing the college building to the administration for the stay of migrated labour.

2. Helping the administration by providing the building so that government need not to built temporary shelter homes and could monitore contacts for development of sign and symptoms of COVID-19.

3. Segregation of COVID-19 suspects, as early as possible.

Thepractice & the evidence of the success:

In March, 2020 to July 2020 the institution has provided the

building to the administration for Covid-19 Temporary Shelter Home for The Migrated Labor. For this purpose, whole building of the college was provided with full facility of boarding and loading arrangements. Some of the labourers took the shelter here for their stay during travel. People from the nearby provided food to the travelers.

Problems encountered and resources required:

It was a very critical time and no one wants to come in touch with any travelers and fears to get infected. So, arranging food and meeting these travelers was very tough.Few staff members become victim of Covid-19 infection. The college administration faced difficulty to accommodate the huge number of travelers. The college is having less human resource; it became a hurdle to tackle the situation.

Best Practice : 2

Green and Energy Audit

1. Objective of the Practice

Ensure green campus by conserving the nature and planting more plants and taking care of the existing plants and energy conservation by optimum use and minimizing wastage in the college premises.

2. Need Addressed and the Context

The need of the green audit is to promote the Environment Management and Conservation in the College Campus. The purpose of the audit is to identify, quantify, describe and prioritize framework of Environment Sustainability in compliance with the applicable regulations, policies, and standards. Energy conservation is a global priority/demand. Energy audit will ensure optimum use of energy consumed in the college premises. Further, it will lay out the guidelines where wastage can be minimized.

3. The Practice

Green audit forms a part of resource management process. Although they are individual events, the real value of green audit is the fact that they are carried out, at defined intervalsand their

results can illustrate improvement or change over time. Eco-campus concept mainly focuses on the efficient use of energy and water? Minimize waste generation or pollution and also economic efficiency.

Energy audit consists of several steps which have been carried out depending on the type of the audit and the functions of the audited facility. It starts with a calculation of the past data (bills) for on energy consumption compiled from the Energy bills. For that purpose, the total no of electrical equipments are collected by visiting the campus. Then prepared the final report with some suggestions and recommendations to be implemented by the college.

4. Evidence of Success

The Green Audit results some tangible impacts. The environmental awareness initiatives are substantial. The maintenance and care of the environment within the campus is noteworthy. Efforts made by the administration are highly appreciable. Every corner of the campus is used properly as Green Campus. It is ensured that more and more saplings will be planted in the campus for the sustainable development and reducing the carbon emission.

The energy audit results some tangible impact. After the audit, arrangement has been made to install solar power equipments/units in the college premises. Energy bill in certain blocks/buildings has been reduced significantly. Moreover, the college has undertaken to replace the normal/general electricity bulb with LED bulb and replace the old equipments wherever necessary. It needs to be worth mentioning here that, the college has been preparing to install solar energy units so that the objective of energy conservation can be materialized.

5. Problems Encountered

- To review periodically the list of trees planted in the campus and to allot numbers to the trees and keep records.
- To make an Environment Policy for the enactment, enforcement and review of the environment.

6. Resources

Dr. Suresh Deswal, Associate Professor of Geography, Government College, Ambala Cantt., Environmentalist Known as a Green Man,

Recipient of Green India Award, And So Many Other Prestigious Awards at National/International Level, Founder of Green Earth Clean Earth Society, Coordinator of Pad lagao Jivan Bacaho Abhiyaan.

Prof. Sanjay Sharma, Associate Professor in Geography, D.A.V (P.G) College, Karnal.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Babu Anant Ram Janta Col, Kaul (Kaithal) is a rural college which works on women empowerment and upliftment of women through higher education. Different competitions are conducted for the overall development of the students.

The Institute's vision is to create socially relevant knowledge and to transfer that knowledge through the various teaching programmes and field action projects with the goal of empowering students in all aspects of life and find actionable solutions for people's problems.

The Institution has gained distinctiveness in terms of waste management. There are three types of wastes produced in our campus liquid, solid and e-waste. Liquid waste is produced from washrooms and science laboratories which is being drained through underground sewer system. E-waste is not being produced on daily basis and the waste quantity is very less, whatsoever if produced in the form of discarded computers, batteries, CPUs etc. are being auctioned to the outsider vendor. No biodegradable solid waste like plastics, polythene bags, junk food parcels are totally banned inside the campus. The only waste which is produced in a considerable amount in our campus is biodegradable solid waste in the form of fruit peelings,bread pieces etc. from the college canteen, lawn clippings, plant cuttings and leaves. This biodegradable solid waste is collected and dumped into the pits to convert it into manure.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

The college has following plan of action for the next academic year:

- **Organization of State, National and International seminars and webinars throughout the session**
- **Enhanced use of online courses and E-resources in Teaching-Learning process.**
- **Internal and External audit at Academic and Administrative levels.**
- **Initiatives for Certificate courses/Value added courses and new UG programmes and courses.**
- **More Professional Development/ Administrative Training Programmes for Teaching and Non -Teaching Staff.**
- **For the promotion of research amongst the faculty members IQAC will encourage them for publications in high indexed journals, apply for minor/major sponsored projects**
- **To strengthen library as a learning resource, the college plans to purchase e-books, increase the collection of rare books, manuscriptsand manyknowledge resources for library enrichment.**
- **Recruitment against vacant permanent positions in teaching and non-teaching staff.**
- **Up gradation of college Website.**