Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**BABU ANANT RAM JANTA COLLEGE KAUL, KAITHAL**
Name of the head of the Institution	**Dr. Balbir Singh**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01746254534**
Mobile no.	**8168432038**
Registered Email	**barjckaul@hotmail.com**
Alternate Email	**barjckaul1970@gmail.com**
Address	**V.P.O. Kaul**
City/Town	**Kaithal**
State/UT	**Haryana**
Pincode	**136021**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Sh. Same Singh Lather**
Phone no/Alternate Phone no.	**01746254534**
Mobile no.	**8168432038**
Registered Email	**iqac20barjc@gmail.com**
Alternate Email	**barjckaul1970@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.barjckaul.com/download/AQAR%202017-18.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.barjckaul.com/download/College%20academic%20calender%202018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
1	**B+**	**77.50**	**2003**	**21-Mar-2003**	**20-Mar-2008**
2	**B**	**2.85**	**2016**	**25-May-2016**	**24-May-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**01-Jul-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Uploaded AISHE data	07-Feb-2019 1	3
IQAC regular meetings	16-Jul-2018 1	10
Recruitment of non teaching staff	27-Dec-2018 1	1
College Red Cross Club organized blood donation camp	11-Feb-2019 1	85
Orientation program for the first year students	18-Jul-2018 1	150
Career Guidance and Placement Cell organized one day workshop on the topic Safalta Apni Muthi Mein	14-Feb-2019 1	87
Organized a training for computer literacy and soft and communication skill	05-Nov-2018 1	80
Awareness program on lab safety for non teaching staff	02-Aug-2018 1	18
College hosted the Zonal Youth Festival	03-Oct-2018 3	450
Workshop on Intellectual Property Rights	03-Nov-2018 1	32
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Science Exhibition	DGHE	2018 365	23000
Institution	Ratnawali	KUK	2018 365	6000
Institution	Youth Festival	KUK	2018 365	650000
Institution	NSS	DGHE	2018 365	88500
Institution	RUSA	RUSA	2018 356	10000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes

Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Active participation of students in zonal youth festival 201819 hosted by the college as IQAC believes in allround personality development of the students to achieve this end it provides ample opportunities to participate in creative activities while pursuing their academic goals which resulted in winning the trophy of zonal youth festival. 2.Organization of training programmmes and workshops for teaching, non teaching staff and students. 3. New permanent appointment of non teaching staff. 4. Stupendous performances of students in Sports at National, State and inter university level. 5. Workshop on Intelectual Property Right.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To conduct orientation program for the first year students	Orientation program was conducted for the first year students to let them know about the functioning of the library.
To organize co- curricular and extension activities	For the holistic development of the students workshops , numerous guest lectures and training programmes were organized . Zonal Youth Festival was hosted by the college and the college team participated in each and every event like group dance, declamation, rituals, folk song, solo Haryanvi dance etc. and got eight recommended, eight commended and one third position.
To undertake feedback from all students at the end of the session	Feedback was taken from all the stakeholders
Participation of NSS volunteers and NCC	NSS volunteers and NCC cadets

cadets in various activities	participated in various activities throughout the session and worked for sevice of humanity
Extensively use of ICT Tools, E-Resources by the teachers for teaching.	ICT tools and e-resources were used by all teachers
To organize personality development training/workshop or motivational lectures for students	Career guidance & placement cell worked rigorously for the personality development of students. Career Guidance and Placement Cell organized One Day Workshop for students on the Topic entitled " Safalta Apni Muthi Mein" on 14 Feb, 2019.
To organize workshops and training programs for teaching, non teaching staff and students	1. Workshop on Intellectual Property Right was organized by the central library of the college 2. Organised awareness program on lab safety for non-teaching staff. 3. IQAC organized a training programme for computer literacy and soft and communication skill for non teaching staff and students.
To motivate teachers to publish papers journals and to participate in seminars/conferences/ workshops etc.	IQAC motivated faculty members to publish research papers and teachers participated in various International and National seminars/conferences and published papers in books & proceedings.
To upload the AISHE data	AISHE data was submitted timely
To organize the blood donation camp	Blood donation camp was organized on February 11, 2019 by Red Cross Club as it is the greatest donation and noble step in the service of humanity
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing body	21-Dec-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2019

Date of Submission	07-Feb-2019

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	MIS is operational in the college to provide, coordinate and disseminate all important and relevant information to various stakeholders. MIS prevails in the following modules: The college has 24X7 wifi enabled campus for administrative as well as academic functioning. Computerized office and CLM Automation Software in Library regarding issue/return and OPAC. The admission process of college is fully computerized like the institution has Admission portal under which DGHE provides login and password through which all admission activities are performed viz., Online registration, Merit list generation, Challan, Fee deposit, subject change, if any, Admission cancellation etc. Biometric system of attendance for teaching and non teaching staff. Online payment facility through ERP system. Online Examination form filling through Kurukshetra University, Kurukshetra portal. Scholarship form filling facility through DGHE portal. SMS gateway to send important information and notifications to different stakeholders of the college. Emails are sent to inform faculty and other stakeholders. Administrative functioning of finance and accounts are precisely defined and are strictly followed with proper accounting practice. Use of whatsapp messaging to inform the faculty. Important notifications are circulated among the staff. The system of internal assessment of students submitted to affiliating university per semester is fully online. The institution level database is computerized and record about the same is provided online to university. Communication of important information, notifications and activities of the college regularly through website. Regular feedback from various stakeholders is collected, analyzed and used for improvements. Well documented reporting and media coverage system is established with ICT facilities. All the important notices and information are displayed on the notice board regularly. Day to day, all

the important information and notices are announced for informing the students. All important events, activities and achievements are shown to the students through slideshow there in. The system of internal assessment of students submitted to affiliating university per semester is fully online. The institution level database is computerized and record about the same is provided online to university.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being an affiliated college, the institution follows the curriculum designed by the affiliating University i.e. KUK. The entire curriculum is available to the stake-holders on the University Website.The Curriculum is designed with valuable inputs from the teaching faculty keeping in mind the scope of the subjects, the relevance of Research as well as employability prospects dependent on the courses studied. At the beginning of the session, academic calendar is prepared that clearly lays down activities to be carried out through out the session for the holistic development of student. Academic Calendar is uploaded on the college website for transparency and better governance. Time table committee prepare a ground time table which is distributed to all HOD's for the preparation of departmental time table. Faculty prepares Lesson Plans for the allocated subjects and lays down the course outcomes which are uploaded on college website for the information of students. The students are provided with the teachers' notes and an announced as well as relevant links of course material and a verbally announced and noted lesson plan method. With technological gadgets and adequate library access, the students are helped through the semesters. Classes allotted to different teachers, their delivery of the curriculum as per their requirement is documented by way of Time Tables and Leave Register. Teachers discuss with students on concepts related to syllabus units and provide them the relevant current information. The students are encouraged to ask questions and provide their inputs to the teachers for effective delivery of curriculum subject matters. The teachers also ask questions form them to get immediate and effective feedback of what they are teaching. The teachers plan assignments and class tests in such a manner which not only provides comprehensive coverage of syllabus but is also helpful to students in their semester exams. Debates / seminars / quizzes etc. are held in the classes to keep students aware the changing scenario. Principal allots small number of students to mentor who provide guidance, motivation, emotional support to inculcate professional and human values among students. The allotment order is displayed on the college notice boards. The institution upholds its obligation to society in general and to its students in particular. Hence, Lectures, Symposia, and Debates are held through out the session on cross cutting issues like Gender sensitization, Human Rights, Culture enrichment etc..

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepre ne	Skill Development

			urship		
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	Nill
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	Nil	Nill
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

An employer, teachers, parents, Alumni and students form the five pillars of an education system. Each one of them is indispensable. Recognizing the importance of students, feedback was collected on how they perceive the college, the college academic and non-academic facilities. The data was collected using questionnaire comprising of 6 questions divided into 5 categories i.e. feedback on courses, feedback on teachers, library, internal assessment, infrastructural facilities and institutional environment. Each variable was to be evaluated on

a scale of 5, where1 represents for strongly Agree, 2 represent for Agree, 3 represent for Neutral, 4 represent for disagree and 4 represent for Strongly Disagree. 95 of the student's participants have positively expressed their contentment with the resolution of any query related to academic or personal. Most students have shown their satisfaction with their classroom experience with the faculties opting for different teaching styles including PPTs, site visits, animations, live examples, prototypes, etc., and incorporating interactive elements, problem-solving methodologies that have real-world relevance and provides appropriate challenges to support and enhance their learning process. According the alumni the curriculum is well designed to building a core competency in the discipline. College campus life and events provide diverse opportunities in the field of sports, cultural and co-curricular activities. Based on the feedback received it is summarized that employers show their satisfaction level for the availability of choices of course in the schemes. The prescribed syllabuses are relevant for securing a job and enhancing the skills required for them. The curriculum reduces the gap between academia and industry. Parent feedback was also obtained from respondents during PTMs. Some of the parameters accommodated in the parent's feedback include quality of teaching, students' discipline, lab facilities, IT services, sports, cultural and co-curricular activities, examination system, cross-cutting issues, start-ups, etc. They are also found satisfactory on the transparency in the evaluation procedure adopted and feedback mechanism adopted is appropriate. Feedback from teachers has been collected from all the faculty members on the courses that he/she has taught in the last of each semester. The majority of the faculty members' responses reflected satisfaction towards infrastructure in classrooms, accessibility of syllabus, instruction plans, lab manuals and facilities available to ease the academic and other tasks. They are satisfied with allocated courses to them for teaching and guest lectures and workshops, etc., activities conducted during the session 2018-2019.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Sports	50	42	42
BSc	Non-Medical	60	23	23
BCom	General	120	29	29
BA	General	320	227	227
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	771	Nill	18	Nill	18

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
16	16	Nill	1	Nill	Nill

View File of ICT Tools and resources
View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has a long tradition of mentoring students as per their existing and emerging needs. For establishing a better and effective relationship between student and teacher and also to continuously monitor, council and guide students in educational and personal matter. All teachers work as mentors for students allotted to them. The students must feel to confide with their mentors. This is a continuous process till the end of academic career of student in the institute. The aim of student mentor-ship is – 1. To enhance teacher–student relationship. 2. To enhance student's academic performance and attendance. 3. To minimize student's dropout ratio. 4.To monitor the student's regularity and discipline. 5. To enable the parents to know about the performance of regularity of their wards. The IQAC had taken the initiative of implementing the mentoring of students. Students are based on the streams of studies and also according to their core subjects. They are divided into groups of 20-25 students. Mentors maintain and update the mentoring format after collecting all necessary information. Mentors are expected to offer guidance and counselling as and when they required. It is the practice of mentors to meet students individually or in groups. In isolated cases parents are called for counselling and their special meeting with the principal at the suggestion of the mentor. If a student is identified as having weakness in particular subject, it is duty of mentor to apprise the concerned subject teacher. At least 3 to 4 meeting are arranged by mentors for their mentee in each semester. Though, the system has only been implemented in the last few years, significant improvement into the teacher – student relationship is observed. This system has been useful in identifying slow and advanced learner through careful examination by each mentor. The college has organized 'Remedial Classes' in identified topics. HOD meets all mentors of his/her department at least once in a month to review paper implementation of system. Advice mentors wherever necessary. Type of mentoring done in our institution are 1. Professional Guidance – Regarding professional goals, selection of career and higher education. 2. Career Advancements – Regarding self-employment, entrepreneurship development, opportunities, morale, honesty, integrity required for career growth. 3. Coursework Specific –Regarding attendance and performance in present semester and overall performance in the previous semester. 4. Lab Specific –Regarding Do's and Dont's in the lab. Outcomes of the system a) The attendance percentage of the students has increased to a greater extent. b) Due to direct communication between mentor and the student, an improvement in student-teacher relationship is observed.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
771	18	1:43

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
22	16	6	Nill	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BSc	BScS	2019	19/05/2019	26/07/2019
BSc	BScNM	2019	19/05/2019	20/06/2019
BCom	BCom	2019	19/05/2019	03/07/2019
BA	BAG	2019	19/05/2019	03/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Continuous Internal Evaluation (CIE) system at the institution follows the procedures prescribed by the Kurukshetra University which consists of Internal Assessment of 20-30 marks. The current form of examination is semester system with two semesters in an academic session spanning July to December and January to June. The examination system has provision of internal assessment of 20 percent in all subjects and papers, which is further divided into attendance (5 percent), two assignments (10 percent) and one class test (5 percent). However, the institution has devised a mechanism of qualitative improvement in the delivery of curriculum as well as modes of evaluation. Towards this objective, students are properly made aware of the significance of internal assessment via submission of assignments, class tests, participation in other related activities for evaluation of their knowledge and understanding of the subject. Classroom attendance norms are adhered to strictly as per the University requirements and accordingly marks for the same are allotted for internal assessment. To make teaching-learning effectively participatory, various methods of regular evaluation are employed such as class Test, Group Discussion, Power Point Presentation, Debate Competition, Declamation Contest, Seminar, Poster Presentation. These experimental methods in teaching-learning and evaluation are conducted in a planned and learner-centric manner. Evaluation is done both in theory and practical examinations. The mentorship program run by the college also compliments this process as mentees are encouraged to discuss progress with their mentors who with their experience are in a good position to suggest corrective action while there is time.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The basic Academic Calendar is provided by the University. The institution abides by the University Calendar as per academic session. In the beginning of academic year, academic calendar is provided by the University with a semester wise time plan for the curricular activities, schedule of classes, holiday breaks and preparatory days for exams. Examination schedule is also fixed and announced at the outset by the University. In this given framework, the college administration constitutes different committees/cells for students-centric planning of each and every activity. IQAC plays a key role in orienting faculty and departments for inclusion of quality assurance measures in teaching-learning, evaluation and extra-curricular aspects. IQAC of the college after careful deliberation prepares the academic calendar of the college, in line with the academic calendar received from the university. Both for UG and Diploma Courses, department level schedule of mandatory and additional initiatives is chalked out and implemented. This includes Orientation Program

cum Principal Address, distribution of time-table, mid-term review of attendance, conduct of Internal Assessment, Mentoring Mechanism, Career Guidance Counseling Sessions, legal awareness by Legal Literacy Cell, Proctorial duties, NSS and NCC enrolment and schedule, Student Satisfaction Survey, Feedback from stakeholders, Alumni Meet, Convocation Function, Annual Sports Meet, Founder's Day celebration, Faculty participation in FDP and other academic programs, Celebration of prominent days/occasions, Meetings of different cells/committees, educational tours and state/national/international level seminars/workshops etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.barjckaul.com/download/Program%20outcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BAG	BA	General	86	17	20
BC	BCom	General	24	5	21
BSCNM	BSc	Non Medical	17	3	18
BSCS	BSc	Sports	33	3	09
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.barjckaul.com/download/STUDENT%20SATISFACTION%20SURVEY%202018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	Nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Current Issues in Intellectual Property Rights in India	Central Library	03/11/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Mathematics	1	1.42
International	Economics	3	5.87

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Mathematics	1
Political Science	1
English	3

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Intelligent controller for hybrid force and position control of robot mani	Komal Rani and Naveen Kumar	International Journal of Dynamics and Control	2018	10	Babu Anant Ram Janta College, Kaul	10

Title of the Paper	Name of Author	Title of journal	Year of publication		Institutional affiliation as mentioned in the publication	
pulators using RBF neural network						
A comparative Analysis of Economic Activities Before And After Demonetization : A case Study of Palwal City " Published in " (IJCRT) Volume 6	Amandeep Kaur	International Journal of creative Research Thoughts	2018	Nill	Babu Anant Ram Janta College, Kaul	Nill
"Trade openness Driver of Economic Growth in BRICS Nations "	Amandeep Kaur	Journal of International Economics	2018	Nill	Babu Anant Ram Janta College, Kaul	Nill
Unemployment Scenario in india	Mrs. Mukesh Chahal	International journal in Management and Social Science	2018	Nill	Babu Anant Ram Janta College, Kaul	Nill
[View File](#)						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nill	Nill	Nill	Nil

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	14	1	Nill
Presented papers	11	32	Nill	Nill
Resource persons	1	Nill	1	Nill

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Rally and Awareness Campaign on International AIDS Day Awareness about HIV/AIDS	NSS/KUK/DGHE	8	56
Celebration of Sardar Ballabh Bhai Patel Jayanti and Run for Unity on the theme National Integration	NSS/KUK/DGHE	7	62
Celebration of NSS Day on Not Me, But You	NSS/KUK	5	87
One Day Camp on Awareness for Cleanliness	NSS/KUK	7	24
National Literacy Day Celebration on Digital Literacy	NSS/KUK/DGHE	7	43
Celebration of Independence Day on the theme Patriotism and Communal Harmony	NSS/KUK	8	15
Celebration of Van Mahotsav on the theme Save Environment	NSS/KUK/DGHE	7	35
Celebration of Surgical Strike Day on Inculcation of Spirit of Patriotism	NSS/KUK	6	75
One Day NSS Camp on Need of Cleanliness	NSS/KUK/DGHE	8	65
Gandhi Jayanti Celebration on the theme Ideals and Principals of Mahatma Gandhi	NSS/KUK/DGHE	5	76
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nill

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS	NSS/KUK/DGHE	Rally and Awareness Campaign on International AIDS Day Awareness about HIV/AIDS	8	56
NSS	NSS/KUK/DGHE	One Day NSS Camp on Need of Cleanliness	8	65
NSS	NSS/KUK	One Day Camp on Awareness for Cleanliness	7	24

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nill	Nill	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	Nil	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1.5	1.91

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Classrooms with Wi-Fi OR LAN	Existing
Others	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
College Library Automation	Partially	3.1	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	21396	2998707	164	30265	21560	3028972
Reference Books	1265	644100	6	3474	1271	647574
e-Books	8	Nill	10	Nill	18	Nill
Journals	4	6250	1	3000	5	9250
e-Journals	Nill	Nill	120	Nill	120	Nill
CD & Video	7	1200	5	950	12	2150
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content

Nil	Nil	Nil	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	55	1	3	2	1	6	2	12	0
Added	0	0	0	0	0	0	0	0	0
Total	55	1	3	2	1	6	2	12	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
10	9.67	10	12.76

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has developed a master plan for creation and enhancement and maintenance of its infrastructure in order to promote a good teaching learning environment, which has been a combination of augmentation of existing facilities and construction of new structures. The procedures and policies to improve the overall quality and standards of institutional infrastructure are promoted in decentralized and holistic manner. The Principal, Governing Body, Head of the Departments, Advisory Committee, Staff Council and IQAC are involved in defining procedures and policies, framing guidelines pertaining to maintaining and utilizing physical, academic and support facilities. Functioning of Departments: Under the guidance of Principal and in coordination with IQAC, all the teaching departments work on their academic agenda, and decide their respective annual departmental activity calendar. As and when needed, department level requirements are brought to the notice of the Principal for approval. In this decentralized functioning, senior most faculties in dept. function as HOD who assist the Principal in day to day administration related to the departments. Faculty committees and day to day administration: In order to plan and smooth implementation of all functioning, the Principal in consultation with IQAC and Staff Secretary constitutes different committees comprising teaching and non-teaching staff. Each committee has faculty member as Convener/Coordinator and Principal as the Chairperson.

Number of members in each committee are allocated accordingly. For example, Construction committee, Library committee, Career Guidance and Placement Cell, Women Cell, Students' Welfare Committee, Cultural Committee, Discipline Committee and IQAC. All the committees have a special contribution in providing inputs for up gradation of physical and academic resources of the college. All decisions are made with a student-centric approach. Governing Body (GB): Duly elected Governing Body with a nominee of Vice Chancellor and Govt. of Haryana, Teachers' representatives and representatives of non-teaching staff function in compliance with the rules and regulations of the affiliating University and Govt. of Haryana. Principal is the member-secretary of GB. Governing Body operates through the central administrative leadership of the Principal who further consults, involves and engages faculty and non-teaching staff as per the well set precedence of participatory governance in the institution. GB functions as per the Mission and long term objectives of the institution, for which all decisions related to faculty recruitment, infrastructural expansion, academic excellence, welfare of stakeholders are taken with transparency and accountability towards the community at large.

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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Institutions Support	85	103860
Financial Support from Other Sources			
a) National	SC/ST/BC	95	1082510
b)International	Nill	Nill	Nill
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Workshop	14/02/2019	70	TIMT
Extension Lecture	24/10/2018	80	PNB
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	TIMT	42	42	10	7
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
14	14	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
o	Nill	Nill	Various	25	7

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	27	All stream	All Department	Various	Various

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	3

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Zonal Youth Festival	Zonal Level	1800
Dance, Singing Mono-Acting	institution level	30
Quiz competition	institution level	18
Poetical symposium	institution level	25
Speech competition	institution level	15
Poster making competition	institution level	20
Painting Competition	institution level	30

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Bronze	National	1	Nill	B.Sc	Team

Year	Medal	Level			Team/Individual	Details
	Medal				Sports II 6465412, 6465418, 6465419, 6465422, 6465427,	(Manish, Ankit, Sohan Lal, Ajay, Sandeep)
2018	Gold Medal	National	1	Nill	B.Sc Sports II 6465408, 6465412, 6465413, 6465418, 6465419, 6465420, 6465421, 6465422, 6465427	Team
2018	Bronze Medal	National	1	Nill	B.Sc Sports I 15, B.A II 445, 480, 522, B.A III 608, B.Sc (N.M)III 1306, B.Sc Sports III 5465402	Team
2018	Silver Medal	National	1	Nill	B.Sc Sports I 15, B.A II 445, 480, 522, B.A III 608, B.Sc (N.M)III 1306, B.Sc Sports III 5465402	Team
2019	Gold Medal	National	1	Nill	B.A I 22 53610089, DSPC 3265610003	Yashpal, Sumit
2019	Silver Medal	National	1	Nill	B.Sc Sports II 6465408, 6465412, 6465413, 6465418, 6465419, 6465420, 6465421, 6465422	Team
2019	Bronze Medal	National	1	Nill	B.Sc. Sports-III 1616	Anil Kumar

2019	Gold Medal	National	1	Nill	B.A.-I 2253610089	Yashpal
2019	Bronze Medal	National	1	Nill	B.Sc-Sports 1717 1651520001	Raman, Ashu Devi
2019	Bronze Medal	National	1	Nill	B.Sc Sports I 15, B.A II 445, 480, 522, B.A III 608, B.Sc (N.M)III 1306, B.Sc Sports III 5465402	Team

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the policy of the State Government, the college does not have any Student Council or similar body. Students are inducted in various Subject Associations. As and when required they are also taken on in the administrative bodies and their suggestions are invited. Student representation is ensured through: 1. Student Editors in College Magazine 2. Student Representative in IQAC Committee 3. Students are given key administrative assignments for major functions organized by the college. 4. NCC/NSS cadets and volunteer represent the institution at various levels.To give exposure to the students and to develop confidence among them, they are given the responsibility of anchoring in all the departmental functions, college functions and conferences besides extending help in all the logistic and hospitality arrangements.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

155

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The power of decision making is delegated to Head of the institution i.e. the Principal. The Institute has a set of well-defined policies of Governance that

have been framed in close consultation with the stake holders. These policies are communicated to faculty members at regular intervals. Students are briefed about these policies during the orientation in the beginning. Thereafter, faculty members remind the students from time to time regarding the importance of adhering to these policies. There are policies pertaining to faculty members conduct, employment process. Joining and separation policies, maternity benefit policy, leave policy, internet policy and performance management standards. The Disciplinary committee framed the policy regarding the anti-ragging to make the campus ragging free zone. Library Committee has framed the policy which would ensure that the Institutional Library has all prescribed books relating to all functional areas. Placement Cell has developed well thought out policy to make all students undergo training in soft skills and domain areas to get them placed. Decentralisation: 1. Advisory Council has been constituted. The Council comprises of representatives from the management, teaching staff, supporting staff, administrative staff, heads of departments, and IQAC coordinator. It reviews the activities of the college and makes recommendations about infrastructure development and other administrative matters. It also deliberates upon financial matters and the budget. Views of all concerned stakeholders are taken into consideration before arriving at any decision. As per university regulations, the committee meets four times in an academic year. Before a meeting takes place, concerned representatives collect suggestions and feedback from those whom they represent. Their suggestions and feedback are instrumental in decisions relating to new courses, audits, the scheduling of events to be conducted during the academic year etc. This ensures that the schedule suits all the stakeholders and does not disturb academic and examination timetable. 2. Coordinators have been appointed for each programme offered by the Self-financing section, i. e. B.Com, B.A., B.Sc. (NM), DSPC, D.P.Ed and B.Sc (Sports). The coordinators supervise the conduct of these programmes from admission stage to declaration of results. They also provide relevant data to the administration and various committees. Decisions about day today functioning of the programmes and problems encountered during their implementation are routed through the coordinators. The concerned coordinators also play a key role in finalizing academic timetable, examination schedule and industrial visits. They also interact with the teaching staff, students and parents (through parents meetings). Committees: The constitution of various committees and the delegation of authority and responsibilities to the members and Conveners of the various committees ensure a decentralized method of functioning. There are nearly 40 committees which undertake various college activities. Some of the important committees of the Staff Council are: Admission Committee, Examination Committee, Time-Table Committee, Discipline Committee, Sports Committee, Cultural Committee, Placement Cell. Apart from these committees, various other committees including NSS Committee, NCC Committee, Women Cell, Anti Ragging Committee, Grievance Redressal Committee, Fee Concession Committee, etc are also formed by the Principal for carrying out any specific tasks.

6.1.2 – Does the institution have a Management Information System (MIS)?
Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Being an affiliated college, the institution follows the curriculum designed by the affiliating university i.e. Kurukshetra University, Kurukshetra. Apart from this, the

	college follows its own academic calendar which comprised of activities to be undertaken during the year. The entire curriculum is available to the stake-holders on the University/College Website. The core concern of our college is to deliver that curriculum effectively so that our students are confident and capable after completing the course. For an effective curriculum delivery various teaching aids methods viz., lesson plans, role play, assignments, class tests and participative learning are used.
Teaching and Learning	The cross-fertilisation of ideas across domains, disciplines, and institutes through regular exposure of the faculty to FDPs, seminars conferences contributes to widening the knowledgebase, repertoire of human engagement, and contributes to sustaining a cohesive mutual environment of learning. In terms of pedagogy, emphasis is retained on multiple learning contexts from classroom discussions to educational trips. The college also endeavours to improve the quality of teaching learning through an enhanced library experience for the students and customised teachings to slow and fast learners. The college organizes workshops, lectures and seminars regularly for students and teachers.
Examination and Evaluation	• The external examination is conducted by the University per semester. The college is an authorized evaluation centre of Kurukshetra University, Kurukshetra. Teachers who have got requisite experience are motivated and guided to take part in the invigilation and evaluation process respectively. The home examination is conducted by the examination committee of the college. The answer sheets after evaluation are distributed among students. This exercise gives wide exposure to the students and students can test their level of preparation for final exams. The performance in home examination is given due weightage for internal evaluation awards.
Research and Development	To promote the culture of research in the college, research committee adopts the following initiatives: • Faculty members are motivated for organizing seminars and webinars. Proposals from

	faculty are forwarded to Directorate of Higher Education, Haryana and UGC, New Delhi for financial assistance after shortlisting. • Teachers are provided financial assistance along with duty leave for presenting research papers in seminars/conferences • To promote publications, faculty is motivated for publication in reputed journals. • Non PhD faculty members are also encouraged for enrolment in doctorate. • The college is accessing the facility of online resources to promote research environment and this facility is available for all teachers and students of the college.
Library, ICT and Physical Infrastructure / Instrumentation	Quality improvement is the need of the hour in library and ICT infrastructure, timely feedback by the stakeholders help to enrich the library with latest e-books, physical set up, and other e-resources. The library staff have been sent for specific developmental training programmes to augment their efficiency. The Library page in the college website has been upgraded with new features providing better interface. Based on the need assessment budgets are optimally made for the equipment, furniture, books and journals.
Human Resource Management	• The college has developed a harmonious and cooperative work culture over the years. • The college makes efforts to maintain harassment and stress free atmosphere. • Personal attention to each and every staff member is given by principal to handle grievances. • Hawan to inculcate moral values. • Get together for teaching and non-teaching to encourage harmony. • Teachers are encouraged and permitted to participate in general and specific training programmes like induction programmes, refresher courses, faculty development programmes and workshops. • The faculty is provided with semester time-tables well in time and they are also uploaded on the website of the college. • Teachers have to submit lessons plans and IQAC conducts periodical academic audit. • IQAC reviews performance on the basis of feedback to improve teaching efficiency.
Industry Interaction / Collaboration	Extension lecture from expert of Banking sector was organised to create

	awareness about internal processes, departments and working mechanism for industry.
Admission of Students	The procedure for admission of students annually is laid down by Kurukshetra University, Kurukshetra. Since the college is a constituent college of the university, admission of the students to the college follow a centralized pattern in all UG courses and are managed online in accordance with the norms set by the university and DGHE. The first, second and third merit list was prepared subsequently according to the merit index of students applying for admission. The college constitutes a special admission committee to extend assistance to needy students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Important information, notices and circulars are regularly uploaded on the college website and communicated through WhatsApp groups and Facebook posts. • The accounts and the students' data are well maintained digitally. • The college campus is equipped with CCTV Cameras with monitors at Principal's office for round the clock surveillance. • Improvement in services for students and employees of the Institute. • Focus on greater transparency and accountability.
Administration	The college administrative communications work through official email which is provided to each stakeholders of the college. In order to enhance workflow, increase efficiency, and reduce reliance on paper, various online platforms including whatapp groups and emails are being used. College Facebook page is also being used for all information except website.
Finance and Accounts	• The RTGS is used to disburse the salary to the staff. • NEFT/Cheques are used to transfer funds to vendors and other parties. • The payment to teachers (besides salary) is also disbursed through NEFT/Cheques.
Student Admission and Support	• Student's online admission portal of Director General Higher Education, Haryana provides facility for online admission to students where students

	are required to register themselves to DGHE website. • Details of all the members of Admission committee, Anti ragging committee, Student welfare committee, Scholarship committee and Bus pass committee are uploaded to the college website. • College provides active support and counselling to students during the online admission process.
Examination	College has a separate Examination Committee of faculty and non-teaching staff with necessary logistics for examination purpose. The Examination section in non-teaching office maintains the student data digitally. The examination forms of the students are filled online through university portal. The college provides computers and internet facility to the students to facilitate online filling of their examination forms. The process of internal assessment is also digitized. Each teacher fills the internal assessment of the students allotted to them through the online portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. Kusum	National Seminar on Poets of the Freedom Movement (PFM 2018) organised by Hindu Girls College, Jagadhari	Nill	500
2019	Dr. Kusum	National Seminar on Shakespeares Women- Glowing or Dwindling A Gender Perspective organised by K.V.A.D.A.V College for Women, Karnal	Nill	500
2019	Dr. Ishwar	National Seminar on	Nill	500

		Vaishvik Dharatal par Hindi organised by Ganesh Dutt Sanatan Dharma Mahavidhaya, Chandigarh		
2019	Dr. Mamta Rani	National Seminar on Federalism and Indian Politics organised by D.A.V. College,Pehowa	Nill	200
2019	Ms. Mukesh Chahal	National Seminar on Future of Indian Econony: Past Reforms and Challenges organised by D.A.V. College,Cheeka	Nill	200
2019	Dr. Mamta Rani	National Seminar on Panchayati Raj and Women Employment in India organised by D.A.V. (P.G.) College, Karnal	Nill	500
2019	Ms. Mukesh Chahal	National Seminar on Empowering India through Innovations in Banking Sector organised by S.D. College, Ambala Cantt.	Nill	500
2019	Ms. Annu Rani	National Seminar on Socio Cultural Trends in India from Medieval to Modern Periods organised by Ch. I.S.K.M.F. Pundri	Nill	500
2019	Dr. Mamta Rani	Training Camp on Political Development in Haryana organised by	Nill	2080

		Indian Red Cross Society Training camp				

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Workshop on Intellectual Property Right	Workshop on Intellectual Property Right	03/11/2018	03/11/2018	22	10
2018	Nill	Awareness programme on lab safety	02/08/2018	02/08/2018	4	18
Nill	Training prigramme on computer literacy and soft and communication skill	Training prigramme on computer literacy and soft and communication skill	05/11/2018	05/11/2018	25	15

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP on Entrepreneurship organized by Kurukshetra University Kurukshetra	2	19/11/2018	01/12/2018	13
Referesher Course on Information Technology	1	03/12/2018	22/12/2018	20
Short term course (One Week Workshop) on Use and	1	12/10/2018	18/10/2018	7

Development of Open Education Resources held from Oct 12-18, 2018 in FDC, Hemvati Nandan Bahuguna Garhwal University, Srinagar (Garhwal)				
(MOOC)Three week online course on "Emotional Intelligence for Well Being"	1	20/05/2019	10/06/2019	22

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	18	10	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• Maternity leave • Advance to meet emergency needs. • Pension and gratuity for staff under aided structure. • Festival advance special gift and cash incentive on Diwali. • Loan facility to teaching staff. • Special fee concession to needy students and wards of teaching staff • As per the government rules, all the allowances are given to all the employees as per their entitlement.	• Maternity leave • Advance to meet emergency needs. • Pension and gratuity for staff under aided structure. • Festival advance special gift and cash incentive on Diwali. • Loan facility to non-teaching staff. • Special fee concession to needy students and wards of non- teaching staff.	• The Career Guidance and Placement Cell provide training to students to enhance their employability, in addition to providing information on job availability. • Distribution of bus passes in collaboration with the Haryana Road Transport Department. • Organization of orientation programmes for the first-year students on all matters relating to academics, student discipline and services • Organization of medical camp for girl students. • Various scholarship schemes and financial help. • Special aid for admission fee, and book bank for needy students. • The college has a Fee Concession Committee, Anti-Ragging Committee, and a Student

		Grievance Redressal Cell to cater to the needs of the students. • The college believes in acknowledging and appreciating the achievements of its students. The college honours its outstanding students for their hard work and sincerity through prize distribution. • Each department follows the tutorial program in which a group of students are assigned to a teacher who mentors them. Students meet their mentor on a frequent basis to iron out any problem they are facing. This helps in identifying and mentoring personal and academic issues. • The societies and cells of the college like NSS, NCC, Red Ribbon, Beti Bachao Beti Padhao Committee, Women Cell, Gender Sensitization against Sexual harassment sensitize the students towards environment, gender equality, women empowerment, health, management and social responsibility. • Student Welfare Committee is functional in the college for organising various student's welfare activities.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit: The College conducts Internal Financial Audit periodically by reviewing and cross checking every transaction at multiple points through Deputy Superintendent, Accountant, Bursar and Principal of the College. External Audit: Every year External Financial Audit: External Financial Audit is also done by CA. Annual audit report issued by CA is placed in the meeting of Governing Body for discussion and necessary action to be taken regarding financial matters. Periodical Audit: Being an affiliated college to Kurukshetra University, Kurukshetra, periodical audit is done by the university in every three years.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

5200000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	No	Nill	Yes	CA (Finance)

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There are activities organized by the College wherein parents are encouraged to attend. In the beginning of the academic year it is mandatory that parents of first year students attend an Orientation on all academic programs and student support services offered on campus. The departments organize a one-on-one dialogue with parents whose children need further support and counselling services to enrich performance

6.5.3 – Development programmes for support staff (at least three)

IQAC organized a training programme for computer literacy and soft and communication skill . Awareness programme on lab safety for non-teaching staff .

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Permanent appointment of library attendant. 2. Organised workshop for the faculty(teaching and non teaching), 3. Construction of five class rooms is in progress.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Participation in All India Survey Higher Education	07/02/2019	01/12/2018	28/02/2019	3
2018	Organized a training for computer literacy and	05/11/2018	05/11/2018	05/11/2018	80

Nill	soft and communication skill				
Nill	Organised workshop on Intellectual Property Rights (IPR)	03/11/2018	03/11/2018	03/11/2018	32
Nill	Organised awareness program on lab safety for non teaching staff	02/08/2018	02/08/2018	02/08/2018	18
Nill	Conducted the Zonal Youth Festival 2018	03/10/2018	03/10/2018	05/10/2018	450
Nill	Orientation program for the first year students	18/07/2018	18/07/2018	18/07/2018	150
Nill	Recruitment of non teaching staff	27/12/2018	06/08/2018	27/12/2018	64
Nill	Academic calendar was devised in the begining of the session	20/07/2018	20/07/2018	20/07/2018	10
Nill	Three IQAC meeting	16/07/2018	05/04/2019	Nill	12
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Visit of Durga Shakti Team on Self-defence for	12/09/2018	12/09/2018	25	50

Women				
Essay Writing Competition on Women Empowerment	26/09/2018	26/09/2018	15	20
Group Discussion on the topic Domestic Voilence	02/10/2018	02/10/2018	24	43
Extension Lecture on "Balanced Diet"	11/10/2018	11/10/2018	32	42
Cleanliness Campaign and demonstration of Judo & Craate by Mr. Sunil Kumar for self defence on the theme Need of Self-defence for Women	23/12/2018	23/12/2018	20	36

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

College undertakes various initiatives to create environment consciousness such as students are motivated and instructed to switch off lights and fans while leaving class-rooms. NSS unit of the college also organizes various awareness campaigns with a motto of Save Water and Earth. Many saplings have also been planted which are taken care of by the NSS volunteers. Use of polythene is prohibited in the college.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	No	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	No	Nill
Rest Rooms	Yes	Nill
Scribes for examination	Yes	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to	Number of initiatives	Date	Duration	Name of initiative	Issues addressed	Number of participating

	address locational advantages and disadvantages	taken to engage with and contribute to local community					students and staff
2018	1	1	01/07/2018	15	Celebration of Van Mahotsav on the theme Save Environment	Envoronment Protection Sustainble Development	35
2018	1	1	01/10/2018	1	One Day NSS Camp On Cleanliness	Public Health	65
2018	1	1	23/10/2018	1	Road Safety Quiz contest	Social Safety	30
2018	1	1	24/12/2018	1	Cleanliness and Sewa at Guru Bharmanand Ashram, Kaul on the 111th birth anniversary of Guru ji on the theme Relevance of Guruji's Teachings in Present Scenario	social welfare	52
2018	1	1	28/12/2018	1	Tree Plantation and Rally about the awareness of HIVAIDS on the theme Save Tree, Save Earth	social welfare	56
2019	1	Nill	04/02/2	7	Road	Social	43

			019		Safety Week	Safety	
2019	1	1	07/02/2019	1	Rally by the volunteers to aware the villagers about Road Safety	Social Safety	67
2019	1	1	11/02/2019	1	Organisation of Blood Donation Camp on the theme Donate Blood, Save Life	Public Health	61
2019	1	4	18/03/2019	7	Organisation of First Aid and Home Nursing Training Camp and 7 daysNSS Camp on Social Awareness	Public Health	82
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for all the stakeholders	20/07/2018	College is publishing its Information Brochure at the beginning of everyacademic year which is a sort of handbook for students as well teachersand guides them in various aspects for the whole session. It containsguidelines for students regarding rules for Internal Assessment, Libraryrules, general code of conduct for the students, do's and dont's. Code ofconduct for students has also been displayed on the college website.Besides it banners and posters are displayed at a number

	of placesregarding No Smoking, anti-tobacco, Anti-Ragging and awareness aboutSexual Harassment which helps in preservation of Human Values and Professional Ethics in the institution. In addition to above, college is guided by University Calendar and DGHE, Haryana regarding rules andregulations/guidelines for students, teachers and management.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Independence Day on the theme Patriotism and Communal Harmony	15/08/2018	15/08/2018	15
National Literacy Day Celebration on Digital Literacy	08/09/2018	08/09/2018	43
Celebration of Hindi Diwas , essay writing competition, speech competition	14/09/2018	14/09/2018	109
Celebration of NSS Day on Not Me, But You	24/09/2018	24/09/2018	87
Celebration of Surgical Strike Day on Inculcation of Spirit of Patriotism	29/09/2018	29/09/2018	75
Celebration of Gandhi Jayanti	02/10/2018	02/10/2018	67
Celebration of Sardar Ballabh Bhai Patel Jayanti National Integration	31/10/2018	31/10/2018	62
Rally and Awareness Campaign on International AIDS Day Awareness about HIV/AIDS	01/12/2018	01/12/2018	56
Anti-tobacco Pledge and	10/12/2018	10/12/2018	74

Celebration of World Human Right Day on the theme 1. Drugs De-addiction 2. Awareness about Human Rights			
Celebration of National Youth Day	12/01/2019	12/01/2019	62

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Rain Water Harvesting 2. Tree Plantation 3. Waste Disposal 4. Cleanliness Drives (Swachhta Abhiyaan) 5. Efforts to make College Campus plastic free 6. e-communication to reduce the usage of paper and ink.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Babu Anant Ram Janta College Kaul, Kaithal Best Practices: Session 2018-19 Best Practice I: Attention to Sports and Sportspersons: At Babu Anant Ram Janta College, Kaul (Kaithal), it is believed that sports is an integral part of holistic education. Sports education develops the overall personality of the students. It plays a pivotal role in shaping one's personality and maintaining good health. Sports has bring laurels to the college. Objectives of the Practice: • Talent search at micro level and appropriate training. • Monitoring at regular intervals to enhance performance towards excellence. • To ensure excellence in sports infrastructure. • To provide training, guidance fitness opportunities to students. • To take sportspersons to different inter college, zonal, inter-university level and state level, national level and international level competitions and tournaments for exposure. • To encourage the students to take up sports related careers. Observation of the Practice: Students of the college always show keen interest in sports irrespective of their streams i.e. B.A, B.Com, B.Sc (Non-Medical), B.Sc Sports, D.P.Ed. They are trained and tutored in the sport of their choice and skill. The college has facilities and grounds to play games like Volley Ball, Foot Ball, Basket Ball, Badminton, Kabbadi, Athletics, Gymnastics, Handball, Wrestling, Judo and Kho- Kho. The sportspersons can make use of these grounds for their sports. For promoting sportsmanship ground is also available to natives and other aspirants for play and practice, free of charge. Evidence of Success: The college has attracted many budding sportspersons from schools who take admission to make use of the sporting infrastructure of the college. Many players from the college won awards in tournaments: • The college students Manish, Ankit, Sohan Lal, Ajay, Sandeep won "Bronze Medal in Kho-Kho" at All India Inter University Kho-Kho Championship at Faizabad from 06-09-2018 to 09-12-2018. • The college men team won "Gold Medal in Boxing" at KUK Inter College Boxing Championship at KUK from 02-01-2019 to 04-01-2019. • The college men team won "4th position in Football" at Inter College Football Championship at KUK from 17-09-2018 to 20-09-2018. • The college men team won "Gold Medal in Kho-Kho" at Inter College Kho-Kho Championship at KUK from 24-10-2018 to 26-10-2018. • The college team won "Gold Medal in Kho-Kho" at District Kho- Kho Championship at Barsana from 17-10-18 to 18-10-2018. • The college team won "Silver Medal in Kho-Kho" at Haryana Senior State Kho-Kho championship at Panipat from 26-01-2019 to 27-01-2019. • The college team won "Gold Medal in Kayaki" at Kayaking Inter College Championship at KUK from 27-01-2019 to 28-01-2019. • The college team won "Bronze Medal in Wrestling" at Inter College Wrestling Championship at KUK from 3-10-2018 to 4-10-2018. • The college men team won "Silver Medal in VolleyBall" at Haryana Senior State (M/W) Volleyball Championship at village Munjura, Karnal from

31-10-2018 to 02-11-2018. • The college team won "Bronze Medal in VolleyBall" at Dr. Harbhajn Singh Volleyball Championship at Rahon (Punjab) from 06-12-2018 to 8-12-2018. • The college student Anil Kumar won "Bronze Medal in Kayaking" at All India Kayaking Championship, Pathankot from 18-03-2019 to 20-03-2019. • The college students Yash and Sumit won "Gold Medal in men Boxing" and "Silver Medal in All over boys Boxing" at All India Inter University Boxing Championship, Udaipur during March 2019. • The college team won "Silver Medal in All over Women Boxing" at All India Inter University Boxing Championship, Udaipur during March 2019. • The college student Raman won "Bronze Medal in Kho-Kho" at North Zone Inter University Kho Kho Championship, Faizbad from 29-11-2018 to 03-12-2019. • The college team won "Gold Medal in Volleyball" at District Level Khel Mahakumbh, Kaithal from 05-10-2018 to 06-10-2018. • The college team won "Bronze Medal in Volleyball" at State Level Khel Mahakumbh, Karnal from 13-10-2018 to 15-10-2018. Best Practice-II Preservance and promotion of Culture of Haryana: The college is working meticulously to preserve the cultural heritage of the state, for which students are encouraged to take active part in cultural activities. The institute hosted Zonal Youth Festival sponsored by Kurukshetra University, Kurukshetra where students participated enthusiastically and helped in grabbing the over all trophy to college. College unleashed its talent by participating in plethora of cultural activities such as haryanavi drama, haryanavi choreography, haryanavi documentary, saang, choupal, Haryanavi folk song, and ragani. Objectives of the Practice: • To promote the Haryanvi culture among the youth. • To search hidden talent at micro level. • To encourage participation of students in cultural activities. Observation of the Practice: Students of the college always show keen interest in cultural activities irrespective of their streams i.e. B.A, B.Com, B.Sc (Non-Medical), B.Sc Sports, D.P.Ed. Enhanced participation of students is observed in cultural events such as Inter college competitions. Evidence of Success: The college has participated in various cultural activities at inter college, zonal, inter-university level and state level cultural activities. College won the following prizes in cultural activities: • College team consisting of 6 participants won "First position" at District level Science Quiz Competition" held at Dr. Bhim Rao Ambedkar Govt. P.G College, Kaithal on 6-9-2018. • Participation of college team consisting of 5 participants at District level Science Essay Competition" held at Dr. Bhim Rao Ambedkar Govt. P.G College, Kaithal on 26-9-2018. • Zonal Youth Festival organized by Babu Anant Ram Janta College, Kaul from 03-10-2018 to 5-10-2018. Event, Date No of participants Position 1. HARYANVI POP SONG 03-10-2018 12 Recommended 2. RITUALS 03-10-2018 12 Recommended 3. GROUP DANCE GENERAL 03-10-2018 10 Recommended 4. SOLO DANCE HARYANVI (F) 03-10-2018 01 Recommended 5. SOLO DANCE HARYANVI (M) 03-10-2018 01 Recommended 6. RASIYA GROUP DANCE 03-10-2018 102 Recommended 7. GROUP DANCE (HARYANVI) 04-10-2018 10 Recommended 8. POETICAL SYMPOSIUM (HARYANIVI) 04-10-2018 1 Recommended 9. CHOREOGRAPHY 04-10-2018 12 Commended 10. HARYANVI SKIT 04-10-2018 06 Commended 11. MIME 04-10-2018 06 Commended 12. FOLK SONG HARYANVI SOLO 04-10-2018 01 Commended 13. CARTOONING 05-10-2018 01 Commended 14. DECLAMATION OF SANSKRIT 05-10-2018 01 Commended 15. MIMICRY 05-10-2018 01 Commended 16. SAANG 04-10-2018 09 Commended 17. COLLAGE 05-10-2018 01 3rd Position

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.barjckaul.com/download/Best%20Practices%202018-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Babu Anant Ram Janta College, Kaul, was established in 1970 as a degree

college. It was the first college to get affiliation from Kurukshetra University, Kurukshetra. The vision of late Ch. Ishwar Singh was to start a college with an objective to impart higher education in rural area. As a part of promoting education among rural mass and exhibit their talent, the college makes efforts to preserve cultural heritage of the state, distinctive to its vision, priority and thrust. Numerous cultural activities were conducted during the year with the active participation of students. The college hosted the Zonal Youth Festival sponsored by Kurukshetra University during the academic year 2018-19 and ensured its participation in Inter-zonal, zonal and Ratnawali oragnised by Kurukshetra University in almost all categories. A range of cultural activities such as haryanavi drama, haryanavi choreography, haryanavi documentary, saang, choupal, haryanavi folk song, and ragani were the area of participations where our students outshined with their stupendous performances. Students were given special assistance by honorable principal who managed to hire the services of experts, so that, students can prepare well for the events. Eventually, as an outcome of efforts put in by the college team, college won an overall trophy in dance along with prizes in various categories.

Provide the weblink of the institution
http://www.barjckaul.com/index.php

8.Future Plans of Actions for Next Academic Year

 Future plan of action for next academic year: • To organize State/National and International seminars. • Institutional support to students for their active participation at the State/National level in Cultural affairs and Sports • Up gradation of college Website . • Recruitment against regular positions in teaching and non-teaching staff. • Internal and External audit at Academic and Administrative levels. • Initiatives for new UG programmes, UG courses and Certificate/Value added courses . • More Professional Development/ Administrative Training Programmes for Teaching and Non -Teaching Staff. • For the promotion of research amongst the faculty members IQAC will encourage them for publications in high indexed journals, apply for minor/major sponsored projects. • Enhanced use of online courses and E-resources in Teaching-Learning process.